

FREEDOM OF INFORMATION ACT 2000

Your request for information has now been considered and the Council's response to your questions is shown below.

You asked:

“We would be grateful if you could supply (ideally in spreadsheet form if convenient), a list of all credit balances owing to incorporated companies in respect of National Non Domestic Rates, both where the credit is owing on the current/closed balance, and also in respect of past years where the credit has not been carried forward. Could you also include (ideally separately), a similar list where any such overpayment/credit has been cancelled by a 'write on'.

For clarity, the list(s) are to include, if possible –

- (1) The address and ideally the Property Reference Number of the hereditament to which the account refers.**
- (2) The name of the company to which the credit/overpayment is payable.**
- (3) The value of the credit/overpayment.**
- (4) The year(s) to which the credit/overpayment refers.**

We would like this information to date back as far as your records permit. We are aware that you may not be able to provide information naming individuals as opposed to incorporated entities, and we understand if column (2) is redacted in these cases.”

[Please see the attached spreadsheet for details. The credit balances are as at the year indicated in column C of the spreadsheet and does not necessarily mean that the credit is still on the account as at today.](#)

The legislation allows you to use the information supplied for your own personal use. Please be aware that any commercial or other use, for example publication, sale, or redistribution may be a breach of copyright under the Copyright, Designs and Patents Act 1988 as amended unless you obtain the copyright holder's prior permission.

Not all the information that is supplied which is covered by copyright will be the Council's copyright, for example it may be the copyright of a government department or another Council. You should seek either the Council's consent or their consent as appropriate. The Council is willing to advise you of any such potential issues on request. In order to make a request to re-use the information please contact the Information Governance Manager using the details below.

If you are dissatisfied with the handling of your request please write to:

**Information Governance Manager
Information and Support
Leicester City Council
FREEPOST (LE985/33)**

**New Walk Centre
LEICESTER LE1 6ZG**

e-mail: info.requests@leicester.gov.uk

Your request for internal review should be submitted to the above address within 40 (forty) working days of receipt by you of this response. Any such request received after this time will only be considered at the Council's absolute discretion.

You can also complain to the Information Commissioner at:

Information Commissioner's Office

Wycliffe House

Water Lane

Wilmslow SK9 5AF

Telephone: 01625 545 700

www.informationcommissioner.gov.uk

Please be aware that the Information Commissioner does not normally consider appeals or complaints until the internal appeals and complaints processes of the public authority which is answering the request have been exhausted. You are therefore advised to complain or appeal to the Information Governance Manager before contacting the Commissioner.