

FREEDOM OF INFORMATION ACT 2000

Your request for information has now been considered and the Council's response to your questions is shown below.

You asked:

Does your organisation follow a particular risk management methodology and/or standard (e.g., ISO 27000, ISO 31000, etc.)? If so, which risk management methodology and/or standard does your organisation use?

ANSWER:

Yes, our corporate risk management strategy and policy aligns to, but does not wholly comply with, ISO31000. For the specifics of Information Risk Management we use ISO27000 and where necessary HMG Information Assurance Standards

Does your organisation follow a particular project management methodology and/or standard (e.g., PMBOK, PRINCE2, etc.)? If so, which project management methodology and/or standard does your organisation use?

Yes Leicester City Council uses PRINCE2.

Does your organisation currently take account of privacy risks in the context of its overall risk and/or project management process?

Yes, privacy risks are dealt with as part of an overall Information Risk Assessment process within project management and elsewhere.

Does your organisation perform privacy impact assessment (PIA) and, if so, how many PIAs have you done so far?

Yes to date 5 PIA's have been performed. Please note however, that from our experiences to date it is clear that the PIA process as advised by the ICO is overly cumbersome and should be limited to being seen as a control measure within an overall Information Risk Assessment/Mitigation process and not a standalone measure.

If not, do you think it would be possible to include PIA as part of your organisation's overall risk and/or project management process?

Not Applicable.

If relevant to your organisation, is there any collaboration between the risk manager or project manager and the data protection officer regarding privacy risk management?

The Information Risk Manager and Data Protection Officer (referred to as the Information Governance Manager in this organisation) are both members of

the Information Assurance Service and work in tandem. They are consulted as a matter of course by Project Managers managing projects with an information and/or Personal Information element. The Information Risk Manager has aligned our Information Risk processes to match those of our overall corporate Risk Management strategy, policy and processes.

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If you are dissatisfied with the handling of your request please write to:

**Information Governance Manager
Information and Customer Access**

**Leicester City Council
FREEPOST (LE985/33)**

**New Walk Centre
LEICESTER LE1 6ZG**

e-mail: info.requests@leicester.gov.uk

Your request for internal review should be submitted to the above address within 40 (forty) working days of receipt by you of this response. Any such request received after this time will only be considered at the Council's absolute discretion.

You can also complain to the Information Commissioner at:

Information Commissioner's Office

Wycliffe House

Water Lane

Wilmslow SK9 5AF

Telephone: 01625 545 700

www.informationcommissioner.gov.uk

Please be aware that the Information Commissioner does not normally consider appeals or complaints until the internal appeals and complaints processes of the public authority which is answering the request have been exhausted. You are therefore advised to complain or appeal to the Information Governance Manager before contacting the Commissioner.