

## **FREEDOM OF INFORMATION ACT 2000**

Your request for information has now been considered and the Council's response to your questions is shown below.

### **You asked:**

**I would like to see and have access to the minutes of every board of governors meeting for Uplands Junior School for the last 12 years. I would also like to see the accounts for the aforementioned school pertaining to the last three years.**

The Local Authority does not hold copies of governing body minutes from Leicester City maintained school.

However the School Governance (Procedures) (England) Regulations 2003, Part 3, Paragraph 13 (2) require that:-  
"The governing body shall, as soon as reasonably practicable, make available for inspection by any interested person, a copy of:-  
(a) the agenda for every meeting  
(b) the signed minutes of every such meeting; and  
(c) any report or other paper considered at any such meeting."

(NB: Those minutes would not contain confidential information as defined by the above regulations and by the governing body).

The Council does not hold this information. Therefore, this letter acts as a refusal notice under section 17.1 of the Freedom of Information Act 2000 because, in accordance with section 1.1 of the Act, this information is not held.

Please contact Uplands Junior School directly as they are the data holders, the contact details are:

Uplands Junior School  
Melbourne Road  
Highfields  
Leicester  
LE2 ODR  
Tel: 0116 253 8407

You also asked for the school accounts, this information is published on the DfE website and in the form of a spreadsheet with the information for all our schools. The data is shown in Table B.

The 2010/11 spreadsheet is on this link:-  
<http://www.education.gov.uk/childrenandyoungpeople/strategy/financeandfunding/section251/b00202559/s251-workbooks-outturn-2010-11/>

The 2011-12 spreadsheet is on this link:-

<http://www.education.gov.uk/schools/adminandfinance/financialmanagement/schoolsrevenuefunding/section251/b00220540/s251-workbooks-outturn-2011-12/i-k--l>

The data for 2012-13 is not yet finalised but will be published on the DfE website in due course. Therefore, this information is exempt as it is intended for future publication in line with S22 of the Act. This letter acts as a refusal notice under section 17.1 of the Freedom of Information Act 2000 in respect of this part of your request.

The legislation allows you to use the information supplied for your own personal use. Please be aware that any commercial or other use, for example publication, sale, or redistribution may be a breach of copyright under the Copyright, Designs and Patents Act 1988 as amended unless you obtain the copyright holder's prior permission.

Not all the information that is supplied which is covered by copyright will be the Council's copyright, for example it may be the copyright of a government department or another Council. You should seek either the Council's consent or their consent as appropriate. The Council is willing to advise you of any such potential issues on request. In order to make a request to re-use the information please contact the Information Governance Manager using the details below.

If you are dissatisfied with the handling of your request please write to:

**Information Governance Manager**  
**Information and Support**  
**Leicester City Council**  
**FREEPOST (LE985/33)**  
**New Walk Centre**  
**LEICESTER LE1 6ZG**  
e-mail: [info-requests@leicester.gov.uk](mailto:info-requests@leicester.gov.uk)

Your request for internal review should be submitted to the above address within 40 (forty) working days of receipt by you of this response. Any such request received after this time will only be considered at the Council's absolute discretion.

You can also complain to the Information Commissioner at:

**Information Commissioner's Office**  
**Wycliffe House**  
**Water Lane**  
**Wilmslow SK9 5AF**  
**Telephone: 01625 545 700**  
[www.informationcommissioner.gov.uk](http://www.informationcommissioner.gov.uk)

Please be aware that the Information Commissioner does not normally consider appeals or complaints until the internal appeals and complaints processes of the public authority which is answering the request have been exhausted. You are therefore advised to complain or appeal to the Information Governance Manager before contacting the Commissioner.