

FREEDOM OF INFORMATION ACT 2000

Your request for information has now been considered and the Council's response to your questions is shown below.

You asked:

What Facilities services do you currently outsource? (i.e cleaning, maintenance, catering etc)

ANSWER

Premises management is generally carried out by Leicester City Council officers and we also have a team dedicated to cleaning of buildings although some individual building managers do make their own arrangements (eg. Schools).

Monitoring activities (fire alarm testing, water hygiene, etc) are again managed by officers with some support is provided by building services contractors.

Window cleaning along with manned guarding and security patrols (where we do not have a central on-going presence) are outsourced.

All building maintenance services to Leicester City Council public and administrative buildings are outsourced through a range of term contracts, framework contracts and one off contracts and orders.

When are the contracts up for renewal?

We have an active and on-going programme of procurement opportunities. We have started the procurement process for our main Repairs and Small Works Framework Contracts and have completed the PQQ evaluation. We have also recently advertised opportunities for window cleaning, gutter cleaning, refurbishment of elderly persons homes, supply and installation of floor tiling. This list is not exhaustive.

We are planning to procure a nurse call system for one of our elderly persons homes, portable appliance testing, minor alterations to school premises, roofing replacement works, external and internal decoration (including pre-paint repairs).

We have used the ESPO framework contract for security services.

Other opportunities to be advertised over the next 12-18 months include various cyclical servicing contracts for building services (boilers, fire alarms, etc), renewal and installation framework contracts and one off procurement which are currently not identified.

What is the procurement process?

Our contract opportunities are advertised on the Source Leicestershire web-site. We also issue OJEU Contract Notices on relevant web-sites where procurement regulations require. Generally contracts are procured using open and restricted procedures with other variations as required.

What is your approximate annual spend on outsourced Facilities services?

Annual spend on Building Maintenance and other FM services have been approximately £11M over the last two years. This includes responsive repairs, cyclical maintenance and planned works (excluding Capital Projects).

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If you are dissatisfied with the handling of your request please write to:

Information Governance Manager
Information and Support
Leicester City Council
FREEPOST (LE985/33)
New Walk Centre
LEICESTER LE1 6ZG
e-mail: FOIA@leicester.gov.uk

Your request for internal review should be submitted to the above address within 40 (forty) working days of receipt by you of this response. Any such request received after this time will only be considered at the Council's absolute discretion.

You can also complain to the Information Commissioner at:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow SK9 5AF
Telephone: 01625 545 700
www.informationcommissioner.gov.uk

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