

COMPLAINT AND REQUEST UNDER THE FREEDOM OF INFORMATION ACT 2000

Your request for information has now been considered and the Council's response to your questions is shown below.

You asked:

- **Is possible to have copy of the survey carried out by the Council to assess to risk and health safety? (as mentioned in the letter)**

Please find a copy of the report attached although there have been a very small number of redactions made, where information has been blanked out. For your information this is formally a refusal notice under Section 17.1 of the Freedom of Information Act 2000 for that small amount of information. The reason are:

Section 40(2) - Personal Data. We are withholding some names within the report as this is their personal data. This is exempt from release under the FoI Act.

Section 38 – Health & Safety. A very small amount of information has been withheld relating to emergency routes. Release could have a detrimental effect on health and safety of attendees if this information is misused in future once we have published this response on the internet.

Section 43 – Commercial Interests. A very small amount of information has been withheld as it could impact on future sponsorship deals.

A number of changes were implemented for the 2013 event based on the recommendations of this report.

- **Could you please provide the membership of the Multi Agency Group and the representatives.**

Representatives from the following organisations are included in the multi-agency planning group-

- Leicester City Council teams as required including (but not limited to): Festival & Events, City Highways, Health & Safety, Street Lighting, Traffic Management, Emergency Management Unit, Parking Team, Trading Standards, Licensing
- Leicester Hindu Festival Council
- Leicestershire Police
- Leicestershire Fire and Rescue Service
- East Midlands Ambulance Service
- Leicester & Leicestershire Resilience Partnership
- Contractors incl. Security, First aid, CCTV

Please note that whilst all of these representatives receive minutes and invitations to the meetings, some will only attend as and when necessary.

The names of individual representatives have been withheld under s40(2) as this is personal data.

- **Could you also confirm that issues raised in my e mail will be discussed at the meeting of the group on 21 November 2013.**

I can confirm that all concerns and comments put forward regarding the event were raised at the debrief meeting on 21st November.

- **I look forward to receive a copy of actions/decisions agreed by the Multi Agency Group.**

The planning process is ongoing and no definitive decisions were made at the 2013 multi-agency de-brief meeting. These will be made throughout the planning period. This, however, has not yet started for the 2014 event and therefore we do not hold this information. I can confirm that we follow industry recognised best practise in the planning for all events, this includes guidance and recommendations from the HSE Purple Guide (<http://www.hse.gov.uk/pubns/priced/hsg195.pdf>) and other relevant publications.

The FOI Act legislation allows you to use the information supplied for your own personal use. Please be aware that any commercial or other use, for example publication, sale, or redistribution may be a breach of copyright under the Copyright, Designs and Patents Act 1988 as amended unless you obtain the copyright holder's prior permission.

Not all the information that is supplied which is covered by copyright will be the Council's copyright, for example it may be the copyright of a government department or another Council. You should seek either the Council's consent or their consent as appropriate. The Council is willing to advise you of any such potential issues on request. In order to make a request to re-use the information please contact the Information Governance Manager using the details below.

If you are dissatisfied with the handling of your request please write to:

**Information Governance Manager
Information and Customer Access
Leicester City Council
FREEPOST (LE985/33)
New Walk Centre
LEICESTER LE1 6ZG**

e-mail: info.requests@leicester.gov.uk

Your request for internal review should be submitted to the above address within 40 (forty) working days of receipt by you of this response. Any such request received after this time will only be considered at the Council's absolute discretion.

You can also complain to the Information Commissioner at:

Information Commissioner's Office

Wycliffe House

Water Lane

Wilmslow SK9 5AF

Telephone: 01625 545 700

www.informationcommissioner.gov.uk

Please be aware that the Information Commissioner does not normally consider appeals or complaints until the internal appeals and complaints processes of the public authority which is answering the request have been exhausted. You are therefore advised to complain or appeal to the Information Governance Manager before contacting the Commissioner.