

## **Freedom of Information Act 2000 – bailiff / debt recovery contracts**

Your request for information has now been considered and the Council's response to your questions is shown below.

### **You asked:**

1. Please name your appointed bailiff/debt recovery contractors for each of the following services:
  - a. **Council Tax**  
Bristow & Sutor, Rossendales and Equita
  - b. **Business Rates**  
Bristow & Sutor, Rossendales and Equita
  - c. **Commercial Rents**  
No appointed bailiff – an appropriate bailiff is instructed as required
  - d. **Parking Penalties**  
Bristow & Sutor, Rossendales and Equita
  - e. **Housing Benefit Overpayments**  
Bristow & Sutor, and Rossendales
  - f. **Sundry Debts**  
Bristow & Sutor, and Rossendales
2. Please set out the contract/SLA start and end dates for each contractor, including any provisions for extensions and the applicable periods.

Four years – 01/11/2011 to 31/10/2015, with an option to extend for further two years.

3. Please provide the name and job title of the person within the Council responsible for day to day managing of each contractor for each service:
  - a. **Council Tax**
  - b. **Business Rates**
  - c. **Commercial Rents**
  - d. **Parking Penalties**
  - e. **Housing Benefit Overpayments**
  - f. **Sundry Debts**

Leicester City Council does not give out names of staff under Head of Service level as we consider these to be personal information.

We are withholding that information since we consider that to be an absolute exemption under section 40(2) (personal data), and this therefore constitutes a refusal under section 17 of the Freedom of information Act 2000.

Listed below are the names of the Heads of Service or Directors for these areas:

**Council Tax and Business Rates**

Caroline Jackson – Head of Revenue and Benefits

**Commercial Rents**

Kamal Adatia – City Barrister and Head of Standards

**Parking Penalties**

Mike Broster – Head of Licensing and Pollution Control

**Housing Benefit Overpayments and Sundry Debts**

Enid Grant, Head of Employment Services Centre

4. Please complete the table below with the number of instructions passed to bailiff/debt recovery contractors in each period indicated:

	<b>April 2012 – March 2013</b>	<b>April 2013 – 31 December 2013</b>
<b>Council Tax</b>	9,631	8,294
<b>Business Rates</b>	1,491	787
<b>Commercial Rents</b>	4	8
<b>Parking Penalties</b>	3,941	3,979
<b>Housing Benefit Overpayments</b>	0	0
<b>Sundry Debts</b>	279	156

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If you are dissatisfied with the handling of your request please write to:

**Information Governance Manager**

**Information and Support**

**Leicester City Council**

**FREEPOST (LE985/33)**

**New Walk Centre**

**LEICESTER LE1 6ZG**

e-mail: [info.requests@leicester.gov.uk](mailto:info.requests@leicester.gov.uk)

Your request for internal review should be submitted to the above address within 40 (forty) working days of receipt by you of this response. Any such request received after this time will only be considered at the Council's absolute discretion.

You can also complain to the Information Commissioner at:

**Information Commissioner's Office**

**Wycliffe House**

**Water Lane**

**Wilmslow SK9 5AF**

**Telephone: 01625 545 700**

[www.informationcommissioner.gov.uk](http://www.informationcommissioner.gov.uk)

Please be aware that the Information Commissioner does not normally consider appeals or complaints until the internal appeals and complaints processes of the public authority which is answering the request have been exhausted. You are therefore advised to complain or appeal to the Information Governance Manager before contacting the Commissioner.