

FREEDOM OF INFORMATION ACT 2000

Your request for information has now been considered and the Council's response to your questions is shown below.

You asked:

I would like to submit a Freedom of Information Request relating to specific Print Contract(s) for:

***Print Devices / Photocopiers / Lease Details / Support / Maintenance Contract(s) – Please can you send me the contract(s) separately and not a combined total value or number of suppliers. If there is more than one supplier for a particular contract please state which of these suppliers the main one is.**

For each of the types of Print Contracts can you please send me the following data types:

Contract Title:

ANSWER: Ricoh and Xerox – Both Contracts are through the GPS Framework RM1599

- 1. Existing / Current supplier:**
- 2. Hardware Brand(s):**
- 3. Number of Users:**
- 4. Total Contract Value: (for the duration of the whole contract, if the total value given is per annum please state this in the response)**
- 5. Duration: (Please can you also include notes if the contract includes any extension periods)**
- 6. Contract Expiry Date:**
- 7. Contract Review Date: (An approximate date of when the organisation is planning to review this particular contract)**
- 8. Brief Contract Description:**

For questions 1-8 please see attached spreadsheet for this information.

- 9. Internal Contact: (the person from within the organisation that is responsible for reviewing and renewing this particular contract. Please include their full name, job title, direct contact number and direct email address)**

Any queries or questions can be emailed to the following email address:- it.director@leicester.gov.uk

- 10. Could you please supply the above information for any schools, college, libraries etc. that you may hold records of.**

In relation to Council Libraries, there are no contracts in place at present they use outright procured printers that are from 2010.

In relation to Schools/Colleges, the Council has no record information to be able to provide, as these are separate entities and do not come under

the Council. You will need to contact Schools and Colleges separately for this information.

Also, please could you advise as to how we become a preferred supplier.

All our opportunities are advertised on www.SourceLeicestershire.co.uk
As a public organisation we do not have any preferred supplier lists as we ensure that any opportunity is advertised fairly for anyone in the relevant market to be able to submit a bid against.

The legislation allows you to use the information supplied for your own personal use. Please be aware that any commercial or other use, for example publication, sale, or redistribution may be a breach of copyright under the Copyright, Designs and Patents Act 1988 as amended unless you obtain the copyright holder's prior permission.

Not all the information that is supplied which is covered by copyright will be the Council's copyright, for example it may be the copyright of a government department or another Council. You should seek either the Council's consent or their consent as appropriate. The Council is willing to advise you of any such potential issues on request. In order to make a request to re-use the information please contact the Information Governance Manager using the details below.

If you are dissatisfied with the handling of your request please write to:

Information Governance Manager
Information and Support
Leicester City Council
FREEPOST (LE985/33)
New Walk Centre
LEICESTER LE1 6ZG
e-mail: FOIA@leicester.gov.uk

Your request for internal review should be submitted to the above address within 40 (forty) working days of receipt by you of this response. Any such request received after this time will only be considered at the Council's absolute discretion.

You can also complain to the Information Commissioner at:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow SK9 5AF
Telephone: 01625 545 700
www.informationcommissioner.gov.uk

Please be aware that the Information Commissioner does not normally consider appeals or complaints until the internal appeals and complaints

processes of the public authority which is answering the request have been exhausted. You are therefore advised to complain or appeal to the Information Governance Manager before contacting the Commissioner.