

## **FREEDOM OF INFORMATION ACT 2000**

Your request for information has now been considered and the Council's response to your questions is shown below.

### **You asked:**

Please confirm the total number of schools in the local education authority area.

### **ANSWER:**

There are 108 schools in the local education authority area.

Please confirm whether the local education authority has produced any guidance or policy documents which provide general advice to schools about whether or not parents/family members/carers are permitted to take photographs of children at school events, for example sports days, school plays and concepts?

Yes, guidance within a common sense approach has been developed and made available to LEA schools. This guidance is designed to ensure schools protect vulnerable children and ensure compliance with the Data Protection Act

If the local education authority has produced any such guidance or policy documents, is such policy/guidance provided to all schools in the local education authority area?

This guidance document is available to all schools that use the services of the LEA health and safety advisory service

If the local education authority has produced any such guidance or policy documents or advice please provide a copy of such documentation.

Yes, please see attached.

If the local education authority does not produce standard guidance or policy documents to schools in its area please confirm whether, during the past two years, it has received any ad hoc requests for advice from schools in its area in relation to parents taking photographs at school/school events, and if it has received any such requests please confirm the substance of the advice that was provided.

Not applicable.

The legislation allows you to use the information supplied for your own personal use. Please be aware that any commercial or other use, for example publication, sale, or redistribution may be a breach of copyright under the Copyright, Designs and Patents Act 1988 as amended unless you obtain the copyright holder's prior permission.

Not all the information that is supplied which is covered by copyright will be the Council's copyright, for example it may be the copyright of a government department or another Council. You should seek either the Council's consent or their consent as appropriate. The Council is willing to advise you of any such potential issues on request. In order to make a request to re-use the information please contact the Information Governance Manager using the details below.

If you are dissatisfied with the handling of your request please write to:

**Information Governance Manager**  
**Information and Customer Access**  
**Leicester City Council**  
**FREEPOST (LE985/33)**  
**New Walk Centre**  
**LEICESTER LE1 6ZG**  
e-mail: [info.requests@leicester.gov.uk](mailto:info.requests@leicester.gov.uk)

Your request for internal review should be submitted to the above address within 40 (forty) working days of receipt by you of this response. Any such request received after this time will only be considered at the Council's absolute discretion.

You can also complain to the Information Commissioner at:

**Information Commissioner's Office**  
**Wycliffe House**  
**Water Lane**  
**Wilmslow SK9 5AF**  
**Telephone: 01625 545 700**  
[www.informationcommissioner.gov.uk](http://www.informationcommissioner.gov.uk)

Please be aware that the Information Commissioner does not normally consider appeals or complaints until the internal appeals and complaints processes of the public authority which is answering the request have been exhausted. You are therefore advised to complain or appeal to the Information Governance Manager before contacting the Commissioner.