

## FREEDOM OF INFORMATION ACT 2000

Your request for information has now been considered and the Council's response to your questions is shown below.

### You asked:

I would be grateful if you could supply the following information under the terms of the Freedom of Information Act (2000) - many thanks.

How much did your council, and its constituent departments, spend on purchasing paper and paper products - (such as pads, copier/fax/printer paper, post-it notes etc) in the financial years 2011/2012, 2012/2013 and in the first six months of the current financial year 2013/2014

### ANSWER:

Leicester City Council does not have a separate code for paper on our finance system, it is ordered on a general stationary code. As such we would have to look through very stationary order for three years. This will be thousands of orders and as such will be over the 18 hours limit. We would not be able to do one of the years requested in less than 18 hours. For the first 6 months of this financial period there are over 1,320 stationary orders. If we had five minutes for each order that would take over 110 hours.

How much did the council, and constituent departments, spend on purchasing or renting/leasing fax and photocopier machines in the two full and half years outlined above. Could you please include rental costs, commission paid on copies to suppliers and the rental costs of those phone lines dedicated to the use of fax machines.

2011-12	£641,375.06	
2012-13	£610,708.49	
2013-14	£326,154.44	First six months

The legislation allows you to use the information supplied for your own personal use. Please be aware that any commercial or other use, for example publication, sale, or redistribution may be a breach of copyright under the Copyright, Designs and Patents Act 1988 as amended unless you obtain the copyright holder's prior permission.

Not all the information that is supplied which is covered by copyright will be the Council's copyright, for example it may be the copyright of a government department or another Council. You should seek either the Council's consent or their consent as appropriate. The Council is willing to advise you of any such potential issues on request. In order to make a request to re-use the information please contact the Information Governance Manager using the details below.

If you are dissatisfied with the handling of your request please write to:

**Information Governance Manager**  
**Information and Customer Access**

**Leicester City Council**  
**FREEPOST (LE985/33)**  
**New Walk Centre**  
**LEICESTER LE1 6ZG**

e-mail: [info.requests@leicester.gov.uk](mailto:info.requests@leicester.gov.uk)

Your request for internal review should be submitted to the above address within 40 (forty) working days of receipt by you of this response. Any such request received after this time will only be considered at the Council's absolute discretion.

You can also complain to the Information Commissioner at:

**Information Commissioner's Office**

**Wycliffe House**

**Water Lane**

**Wilmslow SK9 5AF**

**Telephone: 01625 545 700**

[www.informationcommissioner.gov.uk](http://www.informationcommissioner.gov.uk)

Please be aware that the Information Commissioner does not normally consider appeals or complaints until the internal appeals and complaints processes of the public authority which is answering the request have been exhausted. You are therefore advised to complain or appeal to the Information Governance Manager before contacting the Commissioner.