

## **FREEDOM OF INFORMATION ACT 2000**

Your request for information has now been considered and the Council's response to your questions is shown below.

**You asked:**

**Name of current CYPS director.**

**ANSWER:**

Elaine McHale (Strategic Director Children's Services)

**Name of Head of Children's Safeguarding.**

Andy Smith (Director Children's Social Care & Safeguarding)

**Name of Cabinet lead for Children's Safeguarding.**

Councillor Vi Dempster, Assistant Mayor (Children and Schools)

**Name of CYPS officer who managed my concerns to with \_\_\_\_\_ and \_\_\_\_\_ (both 12/03/2009) and who left me a message saying she had no record of those children being resident within your local authority area last March (2013).**

Leicester City Council has no record of any contact with children's services in relation to your children. Therefore, this letter acts as a refusal notice under section 17.1 of the Freedom of Information Act 2000 because, in accordance with section 1.1 of the Act, this information is not held by Leicester City Council.

**Copy of staff disciplinary procedures for February 2011, March 2013 and current (if different)**

Effective from 11<sup>th</sup> December 2013:

<http://www.leicester.gov.uk/your-council-services/council-and-democracy/key-documents/conditions-of-service/appendices/appendix-l-to-z/appendix-x-effective-from-11-december-2013/>

Effective to 10<sup>th</sup> December 2013:

<http://www.leicester.gov.uk/your-council-services/council-and-democracy/key-documents/conditions-of-service/appendices/appendix-l-to-z/disciplinary-procedure/>

**Names of CYPS officers trained in the diagnosis of personality disorders.**

We consider junior members of staff names exempt from release under s40 (2) of The Act as they are personal data and this therefore acts as a refusal notice under s.17 of The Freedom of Information Act 2000.

**Name of City Solicitor**

[Kamal Adatia \(Director City Barrister\)](#)

**Name of Chief Operating Officer**

[Andy Keeling](#)

**Copy of 1.5.6 LLSCB guideline**

[http://llrscb.proceduresonline.com/chapters/p\\_parent\\_pers\\_disorder.html](http://llrscb.proceduresonline.com/chapters/p_parent_pers_disorder.html)

**Copy of local authority policy on this guideline**

[http://llrscb.proceduresonline.com/chapters/g\\_adult\\_men\\_hlth.html](http://llrscb.proceduresonline.com/chapters/g_adult_men_hlth.html)

**This is for formal complaint about potential misconduct and deception**

The legislation allows you to use the information supplied for your own personal use. Please be aware that any commercial or other use, for example publication, sale, or redistribution may be a breach of copyright under the Copyright, Designs and Patents Act 1988 as amended unless you obtain the copyright holder's prior permission.

Not all the information that is supplied which is covered by copyright will be the Council's copyright, for example it may be the copyright of a government department or another Council. You should seek either the Council's consent or their consent as appropriate. The Council is willing to advise you of any such potential issues on request. In order to make a request to re-use the information please contact the Information Governance Manager using the details below.

If you are dissatisfied with the handling of your request please write to:

**Information Governance Manager**  
**Information and Support**  
**Leicester City Council**  
**FREEPOST (LE985/33)**  
**New Walk Centre**  
**LEICESTER LE1 6ZG**  
e-mail: [info.requests@leicester.gov.uk](mailto:info.requests@leicester.gov.uk)

Your request for internal review should be submitted to the above address within 40 (forty) working days of receipt by you of this response. Any such request received after this time will only be considered at the Council's absolute discretion.

You can also complain to the Information Commissioner at:

**Information Commissioner's Office**  
**Wycliffe House**

**Water Lane**  
**Wilmslow SK9 5AF**  
**Telephone: 01625 545 700**  
[www.informationcommissioner.gov.uk](http://www.informationcommissioner.gov.uk)

Please be aware that the Information Commissioner does not normally consider appeals or complaints until the internal appeals and complaints processes of the public authority which is answering the request have been exhausted. You are therefore advised to complain or appeal to the Information Governance Manager before contacting the Commissioner.