

## **Freedom of Information Act 2000**

Your request for information has now been considered and the Council's response to your questions is shown below.

### **You asked:**

#### **Who is your lead officer for DBS checking?**

We do not give out names of employees under Head of Service level. As such we are withholding that information since we consider that to be an absolute exemption under section 40(2) (personal data), and this therefore constitutes a refusal under section 17 of the Freedom of information Act 2000.

#### **How many DBS checks do you carry out each year, broken down by type eg. Standard, Basic or Enhanced?**

For the 12 months from 1 April 2013 – 31 March 2014, Leicester City Council conducted a total of 4,125 DBS Checks. 4,071 of these were Enhanced Checks and 54 were Standard Checks. In addition, 45 Basic checks were conducted through Disclosure Scotland (as the DBS do not offer Basic Checks)

#### **Are you a registered body at the DBS that umbrellas other organisations?**

Yes

#### **Are you currently doing your DBS checks online and if so, what system do you use?**

Yes we conduct most of our DBS Checks online. We developed our own eBulk web application in-house and began using this in December 2013.

#### **Have you a contract currently with a DBS eBulk provider and if so when does the contract come to an end?**

No, as we developed our own eBulk solution in-house so we do not require a contract with an eBulk provider.

The legislation allows you to use the information supplied for your own personal use, or for journalistic purposes. If the information is a dataset (which does not relate to the environment), you may also use the information for commercial re-use under an [Open Government Licence](#).

If you are dissatisfied with the handling of your request please write to:

**Information Governance Manager**  
**Information and Support**  
**Leicester City Council**  
**FREEPOST (LE985/33)**  
**New Walk Centre**  
**LEICESTER LE1 6ZG**  
e-mail: [info.requests@leicester.gov.uk](mailto:info.requests@leicester.gov.uk)

Your request for internal review should be submitted to the above address within 40 (forty) working days of receipt by you of this response. Any such request received after this time will only be considered at the Council's absolute discretion.

You may also seek independent advice from the Information Commissioner at:

**Information Commissioner's Office**  
**Wycliffe House**  
**Water Lane**  
**Wilmslow SK9 5AF**  
**Telephone: 01625 545 700**  
[www.informationcommissioner.gov.uk](http://www.informationcommissioner.gov.uk)

Please be aware that the Information Commissioner does not normally consider requests until the internal appeals process of the Council has been exhausted. You are therefore advised to appeal to the Information Governance Manager before contacting the Commissioner.