

Freedom of Information Act 2000

Your request for information has now been considered and the Council's response to your questions is shown below.

You asked:

1 - How many pages do you have on your primary council website?

Approximately 6,300.

2 - How many pdf documents do you have on your primary council website? If you are not able to provide a number for all or part of the website, please specify which parts.

There are approximately 14, 000 pdf documents live on our server – but not all are necessarily linked from our web pages or available to the public.

3 - Can all web editors add documents to the website, or is this process centralised? (by this I mean that only the team responsible for the website can add documents)

The process is not centralised but editors can only publish documents on the pages within those content areas they are responsible for.

4 - Do you have a policy/criteria in place for the addition of documents - if documents do not pass these criteria then they are not allowed to be added to the website?

We have a number of policies and guides in place on the addition of content to our websites. However, we don't vet documents before publishing, preferring instead to trust the judgement of our staff. All web editors attend training and have access to documented guidance to support their role. We also use automated monitoring tools to check for accessibility problems and broken links in web content published on the site.

The legislation allows you to use the information supplied for your own personal use, or for journalistic purposes. If the information is a dataset (which does not relate to the environment), you may also use the information for commercial re-use under an [Open Government Licence](#).

If you are dissatisfied with the handling of your request please write to:

**Information Governance Manager
Leicester City Council
Bosworth House
Ground Floor
9 – 15 Princess Road West
LEICESTER LE1 6TH
e-mail: info.requests@leicester.gov.uk**

Your request for internal review should be submitted to the above address within 40 (forty) working days of receipt by you of this response. Any such request received after this time will only be considered at the Council's absolute discretion.

You may also seek independent advice from the Information Commissioner at:

Information Commissioner's Office

Wycliffe House

Water Lane

Wilmslow SK9 5AF

Telephone: 01625 545 700

www.informationcommissioner.gov.uk

Please be aware that the Information Commissioner does not normally consider requests until the internal appeals process of the Council has been exhausted. You are therefore advised to appeal to the Information Governance Manager before contacting the Commissioner.