

Schedule 1

Specification of Requirements for Funding Agreement 2013-2014**GUJARAT HINDU SUPPORT ORGANISATION**

A. Activity To Be Commissioned
<ol style="list-style-type: none"> 1. To build and maintain an appropriate organisation that represents and supports Gujarat Hindu groups and organisations and the community they serve in Leicester 2. To communicate and engage with the Gujarat Hindu community and maintain good communication with the City Council in order to ensure on-going and constructive dialogue between this community and the City Council
B. Strategic Aim
<p>The Council is committed to integration and cohesion and building a city where there is shared common purpose and civic responsibility, and supporting and facilitating a vibrant third sector in Leicester.</p>
C. Outcomes
<ol style="list-style-type: none"> 1. Gujarat Hindu organisations in Leicester have a collective voice which ensures that issues affecting that community are given appropriate consideration within the policies and operations of the City Council, leading to appropriate and targeted services. 2. There is a clear point of contact for engagement with the City Council and its partners, on behalf of groups that support people from the Gujarat Hindu community, and the communities they serve, so that when issues do arise they can be effectively and sensitively addressed. 3. The Gujarat Hindu community, its community organisations and its institutions are integrated into life in Leicester.
D. Why is this Important
<p>According to the 2011 Census the current population of Leicester is 329,000, an increase of 17% since 2001, placing Leicester amongst the top local and unitary authorities with the highest growth in population in England and Wales. The Asian community represents around 32% of the population (Census 2011), with Hindu's who are the largest group representing around 48% of the Asian community. In the 2005 Leicester Residents Survey, Gujarati was found to be the preferred language for 16% of city residents.</p> <p>People of Gujarat descent are mainly from the western part of the Indian subcontinent, while Hinduism is the main religion followed by people in the Indian sub-continent, around 81% of the population (2001 Indian Census). For more than a decade migration from India has been the largest source of new arrivals in Leicester, representing around 20% to 32% of inward migration in any one year.</p>

The key challenges for the Indian community in the city are around health, where there are high rates of diabetes and coronary heart disease.

The activity being commissioned will help ensure that the positive contribution that the Gujarat Hindu community and its community groups/institutions make to the city is optimised, by providing a voice that reflects their views and informs decision making, by providing the City Council with a point of contact into the community and the range community groups and institutions, and by providing appropriate advice and support that assists the integration of the community in Leicester.

E. Scope Of The Activity

The activity shall be provided city-wide and reflect the wide range of Gujarat Hindu groups and organisation's in the city.

F. Representation – Objectives

- Act as the key channel of communication between the City Council the voluntary and community sector, and the institutions, which support the Gujarat Hindu community in Leicester
- In representing the views of the Gujarat Hindu community work to ensure the views of all sectors of this community is reflected and taken into account e.g. young people
- To keep the City Council, key agencies, and where appropriate the City Partnership, informed on the key issues and concerns facing the Gujarat Hindu Community in Leicester and where appropriate engage in formal meetings and partnership arrangements in support of this
- To act as an initial point of contact when issues arise that could affect the good relations between Leicester's communities, and to work constructively to identify solutions and maintain engagement/channels of communication with Gujarat Hindu groups and the communities they serve

G. Support – Objectives

- To undertake work as appropriate to support the integration of the Gujarat Hindu community into life into Leicester, including partnership work with a range of ethnic and faith based community organisations

H. Performance Measure

You are required to report on progress, and as a minimum this will be quarterly and against the outcomes set out in C 'Outcomes' and to evidence this as follows:

Outcomes		Impact	Evidence
1. Gujarat Hindu organisations in Leicester have a collective voice which ensures that issues	A	The provider represents the collective position of Gujarat Hindu groups and institutions and the	<ul style="list-style-type: none"> • Evidence of the inclusiveness of engagement and debate such as minutes of

<p>affecting that community are given appropriate consideration within the policies and operations of the City Council, leading to appropriate and targeted services</p>		<p>communities they serve in Leicester</p>	<p>meetings.</p> <ul style="list-style-type: none"> • Feedback from groups and institutions (on the providers' database), including an annual representative survey that measures performance against the following targets: <ul style="list-style-type: none"> – At least 60% of groups feel “well informed” or “very well informed” by the work of the GHA – At least 60% of groups feel effectively supported by the GHA – At least 60% of groups report they feel better engaged and listened to by policy makers
<p>2. There is a clear point of contact for engagement with the City Council and its partners, on behalf of groups that support people from the Gujarat Hindu community, and the communities they serve, so that when issues do arise they can be effectively and sensitively addressed</p>	<p>A</p>	<p>Gujarat Hindu groups and institutions are effectively represented and constructively engaged in issues that arise within the City, so that negative impacts on cohesiveness are managed</p>	<ul style="list-style-type: none"> • Evidence of engagement with the City Council and key partners • Feedback from City Council and key partners
<p>3. The Gujarat Hindu community, its community organisations and its institutions are integrated into life in Leicester.</p>	<p>A</p>	<p>Gujarat Hindu communities are integrated into life in Leicester and have a shared common purpose</p>	<ul style="list-style-type: none"> • Evidence of work undertaken to consult and engage with the community • Feedback from the community and community organisations
<p>4. Overall</p>	<p>A</p>	<p>Annual narrative report on the achievements of the provider against the contract desired strategic aims, outcomes, impact and areas for improvement</p>	

I. Partnership Arrangements
In furtherance of the strategic aims of the activity the provider shall work with a range of ethnic and faith based community organisations, such as the Leicester Council of Faiths, the African Caribbean Citizens Forum, Federation of Muslim Organisations, Somali Development Services and The Race Equality Centre.
J. Contract Price and Payment Terms
The total contract price over 15 months shall not exceed £37,500 Payments will be made quarterly in advance, upon receipt of an invoice and upon satisfactory evidence of service delivery.
K. Timescales/Period of Contract
The period of this contract is 15 months commencing 1 st January 2013 - ending 31 st March 2014
L. Monitoring and Recording Arrangements
You will need to have the necessary systems in place to enable you to capture detailed information relating to the progress of the activity as required under H 'Performance Measure'. The Monitoring Officer for this contract will discuss with you at an initial meeting what forms you will be required to complete, and agree with you the type of information and evidence that will be required each quarter.
M. Quality Standards
Signed up to the Leicester Compact and support and promote its principles. To have or can evidence working towards PQASSO accredited quality standards or an equivalent quality standard
N. Commissioning Officer Details
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