

Freedom of Information Act 2000

Your request for information has now been considered and the Council's response to your questions is shown below.

You asked:

Please provide the following information relating to the free school meals plan being introduced in September. I would be grateful if you could provide the information requested in an Excel spreadsheet format.

1. For each primary school under the LEA's authority, please provide a figure for the average number of pupils who have school dinners. These figures should relate to the most recent term in the 2013/14 academic year which you have records for. Please break this down by (a) reception pupils; (b) year 1 pupils; (c) year 2 pupils.

Please see attachment document titled: FOIA 5967 No. having school meals. Please note that we are unable to break this figure down into year groups as schools simply provide the local authority with a total figure. Therefore, this letter acts as a refusal notice under section 17.1 of the Freedom of Information Act 2000 because, in accordance with section 1.1 of the Act, this information is not held by Leicester City Council.

2. For each primary school, how many pupils will there be in September 2014 in total for: (a) reception; (b) year 1; (c) year 2. This should include pupils who have been offered places and pupils who are expected to resume their places.

Please see attached document titled: FOIA 5967 Pupil admission numbers PAN

3. For each primary school, please state how many of the above pupils have so far registered for Pupil Premium, entitling them to free school meals who will be in: (a) reception; (b) year 1; (c) year 2.

Please see attached document titles: FOIA 5967 No. having school meals. The second column shows initial take up figures provided by schools so far, again, the schools have provided a total figure only; we do not have a breakdown for each year. Therefore, this letter acts as a refusal notice under section 17.1 of the Freedom of Information Act 2000 because, in accordance with section 1.1 of the Act, this information is not held by Leicester City Council.

4. How many primary schools will have to (or have already) make changes/refurbishments to the school kitchen in preparation for implementing the free school meals plan? For each school, please give: (a) description of the changes; (b) the cost; (c) which budget is funding it; (d) whether it has been completed.

66 schools require changes to some degree. We have not yet fully scoped all the schools requirements but these are expected to range from additional light equipment (cutlery, crockery & serving equipment), additional furniture/ heated trollies, adjustments to service arrangements or kitchen refurbishment. Costs are currently not available until all the work/orders have been completed. All

work/orders relating to Universal infant free school meals will be funded by the Capital funding for this initiative.

Therefore, this letter acts as a refusal notice under section 17.1 of the Freedom of Information Act 2000 because, in accordance with section 1.1 of the Act, this information is not currently held by Leicester City Council.

5. (a) How many primary schools plan to employ extra members of kitchen staff to facilitate the free school meals plan in September?

(b) How many extra staff will be taken on, in total?

(c) What will be the total annual cost of this, if known?

We are currently recruiting to approximately 40 part time posts. Until the recruitment process is complete we are not able to provide costing. The Council does not hold this information. Therefore this letter acts as a refusal notice under section 17.1 of the Freedom of Information Act 2000 because, in accordance with section 1.1 of the Act, this information is not held by Leicester City Council.

The legislation allows you to use the information supplied for your own personal use, or for journalistic purposes. If the information is a dataset (which does not relate to the environment), you may also use the information for commercial re-use under an [Open Government Licence](#).

If you are dissatisfied with the handling of your request please write to:

Information Governance Manager
Leicester City Council
Bosworth House
Ground Floor
9 – 15 Princess Road West
LEICESTER LE1 6TH
e-mail: info.requests@leicester.gov.uk

Your request for internal review should be submitted to the above address within 40 (forty) working days of receipt by you of this response. Any such request received after this time will only be considered at the Council's absolute discretion.

You may also seek independent advice from the Information Commissioner at:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow SK9 5AF
Telephone: 01625 545 700
www.informationcommissioner.gov.uk

Please be aware that the Information Commissioner does not normally consider requests until the internal appeals process of the Council has been exhausted. You are therefore advised to appeal to the Information Governance Manager before contacting the Commissioner.