

FREEDOM OF INFORMATION ACT 2000 - Libraries

Your request for information has now been considered and the Council's response to your questions is shown below. Please note that as we have received the same request directed to several of our libraries we have aggregated your requests and provided a single response.

You asked:

**Knighton Library
Aylestone Library
Braunstone Library
Highfields Library
St. Matthews Library
Hamilton Library**

1. On what basis would an item be removed from public access; i.e. what are the criteria for a request of censorship?

Leicester Libraries refer to the Cilip (Chartered Institute of Library and Information Professionals) statement. The statement is publically available at: <http://www.cilip.org.uk/get-involved/advocacy/information-society/foi/Pages/intellfreedom.aspx>

2. What are the procedures in place for new censorship requests?

The Leicester City Council customer comments, compliments and complaints procedure is used. The procedure is available online at: <http://www.leicester.gov.uk/your-council-services/council-and-democracy/comments-compliments-and-complaints/>

For your information this letter constitutes a refusal notice under Section 17.1 of the Freedom of Information Act 2000 because an exemption under Section 21 of the Act is being applied, namely the information is accessible by other means, e.g. The Council Website, as it is already in the public domain.

3. What are the most common reasons for censorship requests?

Leicester Libraries have received no censorship requests within the last year.

The legislation allows you to use the information supplied for your own personal use. Please be aware that any commercial or other use, for example publication, sale, or redistribution may be a breach of copyright under the Copyright, Designs and Patents Act 1988 as amended unless you obtain the copyright holder's prior permission.

Not all the information that is supplied which is covered by copyright will be the Council's copyright, for example it may be the copyright of a government department or another Council. You should seek either the Council's consent or their consent as appropriate. The Council is willing to advise you of any such potential issues on request. In order to make a request to re-use the

information please contact the Head of Information Governance using the details below.

If you are dissatisfied with the handling of your request please write to:

Head of Information Governance
Information & Support
Leicester City Council
FREEPOST (LE985/33)
New Walk Centre
LEICESTER LE1 6ZG
e-mail: FOIA@leicester.gov.uk

Your request for internal review should be submitted to the above address within 40 (forty) working days of receipt by you of this response. Any such request received after this time will only be considered at the Council's absolute discretion.

You can also complain to the Information Commissioner at:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow SK9 5AF
Telephone: 01625 545 700
www.informationcommissioner.gov.uk

Please be aware that the Information Commissioner does not normally consider appeals or complaints until the internal appeals and complaints processes of the public authority which is answering the request have been exhausted. You are therefore advised to complain or appeal to Head of Information Governance before contacting the Commissioner.

Yours sincerely

Lynn Wyeth
Head of Information Governance