

FREEDOM OF INFORMATION ACT 2000

Your request for information has now been considered and the Council's response to your questions is shown below.

You asked:

1) Do you provide any forms or help for those claiming free school meals whose first language is not English. If so, when was this first implemented?

Application forms are printed in English. Many applicants apply via their children's school and there are usually staff available who can assist with the major ethnic languages in the city. There is a translation facility on the Council's website but this will only translate the guidance and not the actual form. There is also a Community Languages Unit which provides translation services if required. This has been the situation for at least 5 years.

2) A list of primary and secondary schools who have adopted cashless catering systems, and the year they were introduced?

The following secondary schools have cashless systems in place:

Rushey Mead Secondary School	2000
Fullhurst Community College	2008
Beaumont Leys School	2009
Soar Valley Community College	2009

3) The total number of free school meal rejected applications for 2005 to 2011.

4) The number of free school meal rejected applications for 2005 to 2011 by ethnicity, age and school type (primary or secondary).

5) The number of free school meal rejected applications for 2005 to 2011 by school.

3) 4) and 5) Please find the relevant information attached.

Prior to 2007 rejected claims were not recorded on a database. The information is available in paper form but would require a manual trawl of over 20,000 application forms. Therefore, your request exceeds the statutory 18 hour time frame and will not be processed further. This letter acts as a refusal notice under S17 of the Act. You may wish to refine your request by narrowing its scope. S16.1 of the Act places a duty on the Council to provide advice and assistance to enable you to refine your request so that it falls under the £450 threshold.

The legislation allows you to use the information supplied for your own personal use. Please be aware that any commercial or other use, for example publication, sale, or redistribution may be a breach of copyright under the

Copyright, Designs and Patents Act 1988 as amended unless you obtain the copyright holder's prior permission.

Not all the information that is supplied which is covered by copyright will be the Council's copyright, for example it may be the copyright of a government department or another Council. You should seek either the Council's consent or their consent as appropriate. The Council is willing to advise you of any such potential issues on request. In order to make a request to re-use the information please contact the Head of Information Governance using the details below.

If you are dissatisfied with the handling of your request please write to:

Head of Information Governance
Information and Support
Leicester City Council
FREEPOST (LE985/33)
New Walk Centre
LEICESTER LE1 6ZG
e-mail: FOIA@leicester.gov.uk

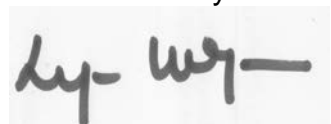
Your request for internal review should be submitted to the above address within 40 (forty) working days of receipt by you of this response. Any such request received after this time will only be considered at the Council's absolute discretion.

You can also complain to the Information Commissioner at:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow SK9 5AF
Telephone: 01625 545 700
www.informationcommissioner.gov.uk

Please be aware that the Information Commissioner does not normally consider appeals or complaints until the internal appeals and complaints processes of the public authority which is answering the request have been exhausted. You are therefore advised to complain or appeal to Head of Information Governance before contacting the Commissioner.

Yours sincerely



Lynn Wyeth
Head of Information Governance