

Perry Holmes

From:
Sent: 07 September 2011 12:45
To: Perry Holmes
Subject: Fwd: Links with Army Raised by City Mayor - Freedom
Attachments: Fwd: Connection with City of Leicester.txt; Fwd: Re: .txt

Importance: High

Perry,

... is back today. Evidently we have had a request from another regiment for Freedom. Its the Derbyshire / Leicestershire Yeomanry who made a request in 2010. ... evidently included it in the list of requests for Freeman status I think she had mentioned it in her away note with the other Freedom request but I didn't pick it up when doing the note below.

I have asked ... to do a brief note on regiments that might claim links with the City.

>>> ... 05/09/11 10:31 >>>

Perry,

I've checked with ... to see if we have any other links with regiments as the CM requested (re your email on Friday).

I've checked with Civic who feel the only other regiment with a link is the 16th Signals (who have recently contacted us about links). See email attached which explains the background (effectively they used to be based in Krefeld which we're twinned with).

I've also had a quick look on the web but can't see anything else. The difficulty is that as lots of regiments are formed from older ones or have bases nearby and many local residents will be members of different regiments many regiments could potentially claim links to the City (ie Mercians, Worcs & Sherwood Foresters, etc). However the strongest established links and the push from the regiments themselves seem to be with the Anglians / Lancers and (to a lesser extent) 16th Signals for Leicester.

I'll double check with ... on her return to see if she is aware of any further links.

I understand that Freedoms need to be done as a special Council meeting. ... is looking into the practicalities of this as the honorary freemen/women aspect will also require a special meeting so we could need to have 2 specials and a normal mtg for Sept.

The issue of course is that the Council agendas need to go to print on Tuesday. So we we'll need to know whether to go ahead with the Freedom by then.

On the issue of army links we have also received a request for a visit by the LM to the Lancers in Germany - it looks like the original request was to visit in September. See email attached.

I understand that Freedoms need to be done as a special Council meeting. is looking into the practicalities of this as the honorary freemen/women aspect will also require a special meeting so we could need to have 2 specials and a normal mtg for Sept.

The issue of course is that the Council agendas need to go to print on Tuesday. So we we'll need to know whether to go ahead with the Freedom by then.

On the issue of army links we have also received a request for a visit by the LM to the Lancers in Germany - it looks like the original request was to visit in September. See email attached.

Perry Holmes

From: ;
Sent: 25 August 2011 17:59
To: Perry Holmes
Subject: 9/12 Lancers Home Coming Parade / Freedom
Attachments: Mail.txt

Perry,

Sorry to hassle but I understand from ; away message that you were looking at the issues below? If so did you get chance to look at it?

In essence the question seems to be what level of involvement does the CM want in the planning and does he want to take these decisions. If he chose not I expect we would follow precedent / advice at the Wkg Party (however seeking to make it as big a spectacle as possible ie with vehicles I'd guess if we can etc) but could do regular updates etc.

Another issue . raised was in relation to Freedoms - she felt there was a requirement to prepare something for the Whip before the next group. Is that in hand or would you like me to have a go at drafting something?

This message was sent from a LCC Blackberry device.

Perry Holmes

From:
Sent: 12 August 2011 13:21
To: Perry Holmes
Subject: Fwd: Re: 9/12 Lancers Home Coming Parade

Perry

Please see my e mail below, and ; response.

has asked that this be raised with yourself.

In relation to sponsorship, this is already in hand, and meetings are being arranged to discuss with potential sponsors in September. We are currently looking at and ; (in view of their military links) to see if they would like to be involved. I have spoken to and have agreed that the reception will be at their premises free of charge. They have also agreed to contribute to the drinks/food bill.

It is also normal for a request to be made for divisions who are involved in someway with the event, ie security, road closures, hiring of radios etc, for costs to be absorbed within their own division, rather than recharge to one particular budget. I understand that following a recent events advisory meeting that the CM did not wish budgets to be discussed when outside reps were present at meetings. I was informed that if the request was to be made for costs to be absorbed that an e mail should come from yourself to ask other divisions who would normally pass on associated charges that they be asked to absorb them so as not to fall within just one cost centre, ie civics where there isn't a budget for these one off events.

As you can see from my e mail below, there are a number of decisions which will need to be made in order to move this forward.

Thanks

LE1 9BG
0116

E mail

www.leicester.gov.uk

(mailto:

>>> /08/2011 10:42 >>>

In the light of the sensitivity of this, as Perry has been charged by the City Mayor to make it a success and as a full response is not required until the end of August I think it might be best to pick these up with Perry in the first instance.

Have we explored any further sponsorship? I think this was something Perry was very keen on. It might be useful to have some general ideas / things we've done in the past together for when you discuss this with Perry.

I'm doing a list for Perry of issues I think he needs to look at and will add this to it.

>>> 08/11 10:20 >>>

Arising out of the planning meeting for the 9/12th Lancers' Home Coming Parade, a number of decisions are required in order to move forward.

The Lancers have offered Combat Reconnaissance Vehicles to be present on the day. Either static or part of the parade. In 2009 a decision was taken not to have these vehicles on display. However, it did attract some press/question at Council to the then Leader as to why this decision had been taken. Could you please advise as to whether these vehicles should be used, and if so, is the preference for them to be static or part of the parade.

At the beginning of the Parade, which is proposed to be at Peacock Lane there will be an inspection. Could you please clarify what the City Mayor's preference is in terms of which dignitaries would be involved in this part of the proceedings. The inspection involves walking along a line of soldiers and engaging in conversation. It takes about 20 minutes. Last time, the Lord Mayor headed the inspection supported by the Deputy Lord Mayor, High Bailiff and Chief Exec. I have asked the Regiment to strategically place any Leicester soldiers that will be on parade that day to be positioned at the front so that they are spoken to.

The march past will take place in Town Hall Square, which will be approximately 30 minutes after the parade has set off. Could you please clarify who should take the salute. Last time it was the Lord Mayor with the Colonel of the Regiment. This year it will be Major General Short, who is Colonel of the Regiment.

The Lancers have suggested that the Council may wish to invite the Lord-Lieutenant to be present. If the Lord-Lieutenant is invited then she would take precedence over all dignitaries present. It may be that if it is decided that the LL should be invited then the County are approached to ask if they would like to work jointly on the home coming parade with the City Council (and possibly share the funding).

At the moment, because of the Christmas Decs in Town Hall Square we are currently working on 50 vip's being seated in front of the fountain to observe the march past. Could you please clarify who the City Mayor would like on the guest list, and afterwards at the Civic Reception at the Nottingham Odd Fellows Club.

In terms of the detail and planning for the event, I would appreciate a steer as to the detail of information that the City Mayor would like to receive, and the decisions that the Working Party can make and what decisions the City Mayor would prefer to take.

Up to now, I have said to the Working Party that the decision as to whether the CR Vehicles are used, the inspection dignitaries, who will take the salute, guest list, Lord-Lieutenant's involvement are decisions that the City Mayor will most probably wish to make. The route, health and safety, roles and responsibilities on the day are at the moment being determined by the Working Party, which I am chairing. I have also asked that any press releases are co-ordinated through the City Press Office, and are also approved by the City Mayor. Last time the Regiment had a tendency to issue press releases without consultation with the Council which caused difficulties.

It would be helpful if you could let me have a decision on the above by the end of August.

Thanks

Perry Holmes

From: ..
Sent: 27 June 2011 17:04
To: Perry Holmes
Subject: Fwd: 9/12 Royal Lancers Parade

Perry,

Assuming that the position does not change following group are we OK to go ahead with commencing the organisational aspects as below?

I will make sure the CM's office are aware of the meeting.

>>> 27/06/11 15:39 >>>

called to ask if we could reconvene the planning meeting for Friday 15 July at 11am with all the key people who will be involved in the arrangements. This date was originally flagged up as provisional whilst we awaited confirmation of what the decision was to be.

Please could you advise if I should action this request now and set up the meeting with the regiment, police, fire, traffic, etc.

or

Democratic Services
Leicester City Council
2nd Floor Town Hall
Leicester LE1 9BG

0116 222 2222
www.leicester.gov.uk (<http://www.leicester.gov.uk/>)

Perry Holmes

From: Perry Holmes
Sent: 27 June 2011 15:00
To: Perry Holmes
Subject: 9th/12th Lancers Homecoming

Importance: High

Perry,

Councillor Potter came to see me. Evidently Members are concerned that information has been given out that the decision to not support the parade request came from a formal (?) meeting of Councillors. I responded that from my understanding the matter has not been to Council or a Committee and is an executive matter.

CLlr Potter asked that I raise this issue with you to clarify the position.

Perry Holmes

From: Mark Bentley
Sent: 25 June 2011 11:59
To:
Cc: Sir Peter Soulsby
Subject: 9th/12th Lancers Homecoming
Attachments: Lancers.DOC

i
Re conversations with this morning - hopefully Peter Soulsby has made contact directly with you.
Attached is the statement that confirms.
Thanks for your help and if there is a possibility of talking to that would be most welcome.

Mark Bentley

0116 275 1495
07817 732963

Perry Holmes

From: Mark Bentley
Sent: 25 June 2011 12:04
To:
Cc: Sir Peter Soulsby
Subject: 9th/12th Lancers homecoming
Attachments: Lancers.DOC

Hi

Further to our conversations earlier, attached is the statement we're issuing on Peter's behalf.

Hopefully he will now have made contact with you directly.

All the best.

Mark Bentley

0116 275 1495
07817 732963

9/12 ROYAL LANCERS PARADE

POSITION STATEMENT AS AT 1 NOVEMBER 2010

Current Position

Ceremonial

- Lord Mayor to officiate at both the Inspection and Freedom Ceremony
- Lord-Lieutenant to stand on the dais for the duration of the event both for the Freedom and Salute and will take precedence over the Lord Mayor.
- The Lord-Lieutenant has asked to inspect the Parade. In view of there being 4 squadrons and now 5 dignitaries (LM, CM, LL, DLM and HB) the decision needs to be taken as to how this will be divided.
- The Lord Mayor will present the Freedom to the Lancers
- The Director of Corporate Governance will officiate (backup required in the event of illness – Perry to confirm)
- All ceremonial elements take place outside Marks and Spencer on Humberstone Gate West
- VIP's to be seated under the big screen on seating and under canopy in case of inclement weather

Event

- Invites going out this week – guest list attached.
- County dignitaries (including the High Sheriff) now to be invited
- CRV Vehicles will be used within the Parade. Lancers have confirmed that they will not damage the granite along the route.
- Parade starts off at 12.30 pm from Peacock Lane
- Parade will reach Humberstone Gate West at 12.45 pm
- VIP's will be asked to be in position by 12.20 pm.

- Dais Party will be in position by 12.30 pm.
- The Inspection will last for approximately 20 minutes
- The Freedom Ceremony will then commence
- Followed by the Salute
- This part of the proceedings will finish at approximately 1.30 pm.

Reception

- Nottingham Oddfellows Club to sponsor a free bar at the Club
- Sponsor yet to be found for the buffet lunch. still working on this.
- 9/12 Lancers are currently working on a cold finger buffet due to difficulties at the venue a hot one with chaffing dishes which was the preferred option is not now possible due to the kitchens at the venue.

From:
To: Perry Holmes
CC:
Date: 20/04/2011 17:56
Subject: Re: Fwd: 9th/12th Lancers Homecoming and Freedom of the City

Hi Perry

Yes can do. At the moment I have provisionally noted the date in the diary for November Parade, and have put a working party on standby for a July meeting to progress this Parade should the decision be taken to proceed with the 9/12 royal lancer's request of a homecoming parade. The freedom is a separate matter, but I can brief you on this too.

- if Perry wants to pick this up next week could you find 20 mins in diary for me to discuss this with him, so that I can give him an update as to what needs to be considered further.

Thanks

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(mailto:

>>> Perry Holmes 20/04/2011 16:41 >>>
Can we have a think about this and pick up say next week.
Perry

>>> Andy Keeling 4/20/2011 3:45 pm >>>
Sorry mate, but I think is one for you.

Andy

Andy Keeling
Chief Operating Officer
and
Deputy Chief Executive

eMail :Andy.Keeling@Leicester.gov.uk

>>> Vi Dempster 4/20/2011 3:34 pm >>>
Hi Andy,

Can you ensure this matter is progressed pleased.

Best wishes,

Vi,

Cllr Vi Dempster
Deputy Leader of the Council
Leicester City Council
The Town Hall
Town Hall Square
Leicester
LE1 9BG

External phone: 0116 229 8804

Internal phone: 39 8804

Fax: 0116 229 8802

>>> Ross Grant <rossigrant@gmail.com> 08/04/2011 15:16 >>>

Dear Veejay,

I write to ask for your support in an important issue. Today I met with members of the 9th/12th Lancers who were in Leicester discussing the possibility of a home coming parade when the battalion returns from it's current deployment in Afghanistan, and that this also include the regiment receiving the freedom of the City; you will remember this was an issue I asked your predecessor about after their previous home coming parade.

There were a number of issues that arose which seem to require political will to overcome, and in this I seek your support.

The officers with whom the 9th/12th had spoken said that there was an issue of costs of holding such an event of about . I believe that the council should take a lead locally in ensuring this does not prohibit such an event. The police should be approached and asked to see such an event as part of the normal running of the City, rather than something peculiar which they should seek reimbursement for. Likewise the council should absorb the costs and not seek it from the regiment. It would be perverse that the police and council spend huge sums when the EDL come to Leicester uninvited and unwanted yet a fraction of the cost of that day be an obstacle to a local regiment parading in their home town.

Equally it appears there is a suggestion that the regiment is not involved sufficiently in the City's life. This should be no obstacle as it is unreasonable. Unlike the Royal Anglians who have more than one battalion the 9th/12th are a single battalion regiment which is normally based in Germany when not on active duty. That does not mean however that there is no close link. On their last parade in Leicester I met two serving soldiers whom I knew amongst their rank. The regiment certainly recruits strongly from the City and County. It seems to me that there is little more that should be expected of people who are prepared to serve on behalf of us all and to risk their lives in doing so.

I would ask you to support the conferment of the freedom of the City on the regiment and to do so at the same time as holding a home coming parade. I believe this is the most appropriate time for the City to show it's gratitude following their current hazardous deployment to Afghanistan. This may not be in the normal cycle of awarding the freedom of the city but there are occasions when protocols need to be changed or exempted and I think this is one.

Ross Grant
rossigrant@gmail.com
Twitter @RossIGrant
07595466671

From: -----
To: Perry Holmes
Date: 26/04/2011 16:07
Subject: 9/12 Lancers Meeting
Attachments: Briefing on Lancers.doc

Perry

We have a meeting tomorrow to discuss the 9/12th Lancers at 10 am. I have prepared some brief background notes (attached) for you ahead of our meeting to save time.

2nd Floor
Town Hall
Leicester
LE1 9BG
0116

www.leicester.gov.uk

([mailto](#)

From:
To: Peter Soulsby
CC:
Date: 23/03/2011 18:34
Subject: Home Coming Parade Request
Attachments: Briefing on Lancers.doc

Peter

Further to our meeting when we discussed the above, I have asked Mark Bentley to liaise with you in order that a press release can be prepared in readiness should the press make enquiries. When this has been drawn up I will then notify the 9/12th Lancers of the council's decision to not host the home coming parade they have requested be held in the City in November of this year.

I have also attached for your info a briefing paper that I prepared for Perry just shortly before you were elected which outlines the background and the position as it was, so you are aware in case you are approached direct.

2nd Floor
Town Hall
Leicester
LE1 9BG
0116 :

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E mail

www.leicester.gov.uk

From:
To:
Date: 23/05/2011 18:30
Subject: 9/12 Royal Lancers
Attachments: Briefing on Lancers.doc

Please find attached a briefing paper that I prepared for Perry just prior to the City Mayor being elected. I have since spoken to Sir Peter regarding the request from the Lancers for the Council to organise a Home Coming Parade in November this year. The City Mayor's view is that if we were to arrange such a parade it would diminish the important unique relationship that the City has with the Royal Anglian Regiment, and he is therefore not supporting this request.

I will be going back to the Regiment to notify them of this, but wanted to liaise with you first so that we are prepared with a statement (but not issued) from the City Mayor as to the reasons why we would not be arranging the Home Coming Parade.

I have attached the briefing paper by way of background (please note it covers 2 requests, Freedom and Home Coming). We are not addressing the Freedom request yet. This will be dealt with through the normal channels in the next 4 year term.

I just want us to be prepared in case the decision not to have a home coming parade becomes a big issue, in view of how well it was received 2 years ago and the profile it gave the City.

I will need to notify the Lancers by end of this week as to the City Mayor's decision so if you could let me have a look at the draft statement I can then use the wording when I speak to the Regiment. If you need me to clarify anything in the meantime come back to me.

I have notified Sir Peter that you will be drafting a press release so that we are prepared.

Thanks

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0116 7

E mail :

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(

statement re Lancers

From: ;
To:
Date: 16/06/2011 13:22
Subject: statement re Lancers
CC:

What do you think?

If the Lancers say the Mayor refused to hold a homecoming parade for them:

City Mayor Peter Soulsby said: "I know that Leicester has previously given a very successful and well received homecoming parade for the Royal Lancers. There is no doubt they do an excellent job and it is good that Leicester has honoured them in this way.

"I am pleased to say that Leicester already has a very special relationship with the Royal Anglian Regiment - the 'Tigers' - who were granted the freedom of the city in 1996, when I was leader of the city council.

"The city's links with the regiment go back many, many years, and I am hopeful that we will be able to build on them, and acknowledge the work that they, and all of our service men and women do on our behalf."

ends

Leicester City Council
Tel: (0116)

From:
To:
Date: 20/06/2011 15:37
Subject: Fwd: Approved statement re Lancers

Can you please let those know who were on standby for the meeting in July. Please do not use this e mail, this is just for your info.

Can you please inform them today.

Thanks

2nd Floor
Town Hall
Leicester
LE1 9BG
0116

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>>> 0/06/2011 15:37 >>>

Just to let you know that I have now spoken to the 9/12th Lancers, who were disappointed with the news. I used the reasons outlined in the attached, which I received this morning, hence the reason why I waited to give them the news. I apologised for the delay, but explained that the City Mayor had been very busy since taking office.

The 9/12th Lancers have said that once they relay the information back to their Commander they will probably be in touch again regarding the decision.

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E mail

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(<mailto:>)

>>> 20/06/2011 10:47 >>>

Hi

As discussed. Please find statement we will use if it becomes necessary. Approved by Peter.

See you soon.

If the Lancers say the Mayor refused to hold a homecoming parade for them:

City Mayor Peter Soulsby said: "I know that Leicester has previously given a very successful and well received homecoming parade for the Royal Lancers. There is no doubt they do an excellent job and it is good that Leicester has honoured them in this way.

"I am pleased to say that Leicester already has a very special relationship with the Royal Anglian Regiment - the 'Tigers' - who were granted the freedom of the city in 1996, when I was leader of the city council.

"The city's links with the regiment go back many, many years. I am looking forward to meeting them in the near future, and am hopeful that we will be able to build on the links, and acknowledge the work that they, and all of our service men and women do on our behalf."

ends

From:
To:
Date: 02/08/2011 10:20
Subject: 9/12 Lancers Home Coming Parade

Arising out of the planning meeting for the 9/12th Lancers' Home Coming Parade, a number of decisions are required in order to move forward.

The Lancers have offered Combat Reconnaissance Vehicles to be present on the day. Either static or part of the parade. In 2009 a decision was taken not to have these vehicles on display. However, it did attract some press/question at Council to the then Leader as to why this decision had been taken. Could you please advise as to whether these vehicles should be used, and if so, is the preference for them to be static or part of the parade.

At the beginning of the Parade, which is proposed to be at Peacock Lane there will be an inspection. Could you please clarify what the City Mayor's preference is in terms of which dignitaries would be involved in this part of the proceedings. The inspection involves walking along a line of soldiers and engaging in conversation. It takes about 20 minutes. Last time, the Lord Mayor headed the inspection supported by the Deputy Lord Mayor, High Bailiff and Chief Exec. I have asked the Regiment to strategically place any Leicester soldiers that will be on parade that day to be positioned at the front so that they are spoken to.

The march past will take place in Town Hall Square, which will be approximately 30 minutes after the parade has set off. Could you please clarify who should take the salute. Last time it was the Lord Mayor with the Colonel of the Regiment. This year it will be Major General Short, who is Colonel of the Regiment.

The Lancers have suggested that the Council may wish to invite the Lord-Lieutenant to be present. If the Lord-Lieutenant is invited then she would take precedence over all dignitaries present. It may be that if it is decided that the LL should be invited then the County are approached to ask if they would like to work jointly on the home coming parade with the City Council (and possibly share the funding).

At the moment, because of the Christmas Decs in Town Hall Square we are currently working on 50 vip's being seated in front of the fountain to observe the march past. Could you please clarify who the City Mayor would like on the guest list, and afterwards at the Civic Reception at the Nottingham Odd Fellows Club.

In terms of the detail and planning for the event, I would appreciate a steer as to the detail of information that the City Mayor would like to receive, and the decisions that the Working Party can make and what decisions the City Mayor would prefer to take.

Up to now, I have said to the Working Party that the decision as to whether the CR Vehicles are used, the inspection dignitaries, who will take the salute, guest list, Lord-Lieutenant's involvement are decisions that the City Mayor will most probably wish to make. The route, health and safety, roles and responsibilities on the day are at the moment being determined by the Working Party, which I am chairing. I have also asked that any press releases are co-ordinated through the City Press Office, and are also approved by the City Mayor. Last time the Regiment had a tendency to issue press releases without consultation with the Council which caused difficulties.

It would be helpful if you could let me have a decision on the above by the end of August.

Thanks

2nd Floor
Town Hall
Leicester
LE1 9BG
0116

E mail

www.leicester.gov.uk

From:
To: Perry Holmes
CC:
Date: 07/09/2011 18:02
Subject: Homecoming Parade

Perry

Following your e mail to below, please note that there is a royal connection in that the Regiment's official title is 9th/12th Royal Lancers (Prince of Wales') and that the Colonel in Chief is the Duke of York. The 9th/12th Royal Lancers was formed in 1960 by the amalgamation of the 9th Queen's Royal Lancers and the 12th Royal Lancers.

It may not alter the decision, but in view of previous events, I wanted to make sure that this was highlighted.

In terms of the inspection, this takes place in squadrons/companies and they are marching in those groups. So it is usually a squadron/company that are inspected by one person which consists of approx 3/4 rows.

in no particular order:

1) Lancers - I advised the CM that the Lancers date would be the 24/11 and that they had come with that date in mind due to other commitments and he was fine with it. The Tanks - if they do not damage the streets he does not object but if there is any doubt of damage don't let them parade but fine to have them outside the Town Hall.

This is a Leicester parade with no real County element or royal link so not the sort of event to invite the LL to.

Inspection - is it 4 people down one row? If so Lord Mayor first then City Mayor, then Deputy Lord Mayor and High Bailiff.

Lord Mayor to give the response at the reception.

The City Mayor was fine with the invites we gave last time (Hayley produced a list) but estimates that makes about 130 people.

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LE1 9BG
0116

E mail

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(mailto:

From:
To: Perry Holmes
Date: 26/09/2011 15:20
Subject: Freedom Parade for the 9/12th Royal Lancers

Perry

Please see below draft e mail to divisions you asked to be drawn up.

As you will be aware the Council will be granting the Freedom of the City to 9/12th Royal Lancers on 24 November this year.

The event will take the format of:-

- an Inspection in Peacock Lane undertaken by the City Mayor and Civic Dignitaries,
- a Salute in Town Hall Square
- the granting of the freedom
- marching through the city
- concluding with a Reception at the Nottingham Odd Fellows Club.

A working party has been formed to deal with the organisation of this event, and the City Mayor has asked that any associated costs arising from the organisation of this Freedom Ceremony are split between the Divisions which are involved with the planning.

The Working Party are currently looking at sponsorship for certain elements of the event, but the cost of barriers, stewarding, hire of radios, traffic management costs etc etc, the City Mayor has asked if these can be picked up by the respective divisions.

Perry - please see below for your info

This should be sent to the Strategic Directors responsible for the following areas:-

Barriers/Stewarding/Radios/Gazebo Hire - Director
Traffic Management - road closures/staffing those closures etc - Director
Licensing costs and managing this area on the day - Director responsible for this area

Civics will be picking up buffet costs (Nottingham Oddfellows have pulled out of this agreement - although they are still offering free bar). We are currently looking at sponsorship for the food. £3000-£4000

Hire of platforms for dais - 2 required - £1000

Seating £200

Cost of scroll and casket - approx £1500

2nd Floor
Town Hall
Leicester
LE1 9BG
0116

~ - Lancers etc.

From: Perry Holmes
To:
Date: 16/10/2011 16:26
Subject: Lancers etc.
CC:

Dear

following a catch up with the City Mayor I can confirm as follows:

Parade

Fine for parade and homecoming to take place in Humberstone Gate.
Fine re the tanks.
Fine re me playing a role as pseudo town clerk although no tights and no wig!
The City Mayor will be part of the inspection as previously discussed but the Lord Mayor should be on the dais to take any salute.
Great idea to invite schools and make whatever arrangements are necessary.

Civic trip to Germany in January 2012 - question why cannot one of the civic attendants attend?

Jamaican Independence day 6 August 2012 - suggestion for a flag raising ceremony in THS is fine but ask what's the proportion of our afro caribbean citizens from Jamaica?

Remembrance Sunday:

3 Wreaths to be laid by Lord Mayor, Deputy Lieutenant and County Chairman + High Sheriff
The City Mayor will not lay a wreath and will not be on the dais to take the salute.

Royal British Legion

25th October 2011 - RBL 90th Anniversary

The Royal British Legion would dearly love to commemorate the pilgrimage which Leicester No1 Branch made to the battlefields in northern France in July 1929 by inviting some French civic dignitaries from the same area to visit Leicester. There is a silk banner marking this event (complete with autographs) which the Legion brought back from France now at their HQ in Friday Street. Would we like to host the banner in the Town Hall and mark the event in some small way? - speak to RBL and City Mayor would like to mark this.

Perry

Perry Holmes
Director of Corporate Governance
B7, New Walk Centre
Internal: 29 6011
External: 0116 2526011
Blackberry: 07530114351

Perry Holmes

From:
Sent: 07 September 2011 12:49
To: Perry Holmes
Cc: F
Subject: Re: Links with Army Raised by City Mayor - Freedom

I believe there is a link with a regiment based in Sheffield, which I will check out, and there is also the Regiment that have requested the Freedom of the City, which was taken to the last Whips Meeting, from the Leicestershire and Derbyshire Yeomanry. (The request came in on 3 June 2010 and was actioned 21 June 2010). It is difficult to establish which regiment has links with the City, because if they recruit from the City, Regiments take it that they have links.

LE1 9BG
0116

E mail

www.leicester.gov.uk

([mailto:](#)

>>> 05/09/2011 10:31 >>>

Perry,

I've checked with see if we have any other links with regiments as the CM requested (re your email on Friday).

I've checked with Civic who feel the only other regiment with a link is the 16th Signals (who have recently contacted us about links). See email attached which explains the background (effectively they used to be based in Krefeld which we're twinned with).

I've also had a quick look on the web but can't see anything else. The difficulty is that as lots of regiments are formed from older ones or have bases nearby and many local residents will be members of different regiments many regiments could potentially claim links to the City (ie Mercians, Worcs & Sherwood Foresters, etc). However the strongest established links and the push from the regiments themselves seem to be with the Anglians / Lancers and (to a lesser extent) 16th Signals for Leicester.

I'll double check with on her return to see if she is aware of any further links.

Perry Holmes

From: [REDACTED]
Sent: 12 April 2011 14:51
To: [REDACTED]
Cc: Andy Keeling; [REDACTED]; Perry Holmes; Sheila Lock;
Subject: Re: Leicester, 9/12L Parade

The 9/12th Royal Lancers have asked if the City will give them a Home Coming Parade on 24th November this year, similar to what happened 2 years ago.

I am in the process of determining a budget with the Royal Lancers for this, and will be setting up a working party to move this forward. However, in the meantime, it would be helpful if you could let me know if there are any works scheduled along the route that was used previously, as this is the Lancers preferred route.

If the decision is taken to organise this Homecoming Parade the first meeting of the working party will be scheduled for 11 am on 19th July in the Tea Room, Town Hall. [REDACTED] will, therefore, be in touch with you and other members of the working party to let you have further details in due course.

It would be really helpful if you could come back to me by the end of April with regards to the route.

Many thanks

LE1 9BG
0116 [REDACTED] (P. Holmes)

E mail: [REDACTED]

www.leicester.gov.uk

([REDACTED])

Perry Holmes

From:
Sent: 12 April 2011 16:21
To: Perry Holmes
Cc: Veejay Patel; ; Sheila Lock; Andy Keeling
Subject: Freedom of the City

Perry

Just to make you aware that in addition to the Home Coming Parade request from the 9/12 Lancers, they have also requested that they be considered for being granted the Freedom of the City. They previously requested this 2 years ago, and were informed at that time that their request would be considered during the next round of Freedom Granting during the next election term 2011-2015, which was likely to be in 2013/14. These requests normally go through Whips and nominations from each group are sought. The last Freedoms were given in 2009. I have explained to the Regiment that usually the granting of freedoms is a decision which is taken through the political process and agreed at Council.

Please let me know if you would like me to do anything further at this stage regarding the above.

In relation to the Home Coming Parade request from the 9/12th Lancers, as soon as I have determined the costs involved and pursued the possibility of sponsorship for the various elements I will come back to you so that a decision can be taken as to which way the Council wishes to proceed.

LE1 9BG
0116 ial)

E mail :

www.leicester.gov.uk

([mailto:](#)

Perry Holmes

From:
Sent: 27 April 2011 10:38
To:
Subject: Slot with Mayor

Perry has suggested that I have a slot with the Mayor to talk about the potential Freedom of the City, Homecoming and protocols relating to the LM and CM and how this will work.

Could you allocate me a slot please.

Thanks

LE1 9BG
0116

E mail :

www.leicester.gov.uk

([mailto:](#))

Perry Holmes

From: [redacted]
Sent: 27 June 2011 15:40
To:
Cc:
Subject: 9/12 Royal Lancers Parade

I called to ask if we could reconvene the planning meeting for Friday 15 July at 11am with all the key people who will be involved in the arrangements. This date was originally flagged up as provisional whilst we awaited confirmation of what the decision was to be.

Please could you advise if I should action this request now and set up the meeting with the regiment, police, fire, traffic, etc.

Democratic Services
Leicester City Council
2nd Floor Town Hall
Leicester LE1 9BG

0116 1
www.leicester.gov.uk

Perry Holmes

From: Perry Holmes <perholmes@leicester.gov.uk>
Sent: 29 June 2011 12:48
To: [redacted]
Cc: [redacted]
Subject: Fwd: Re: 9/12 Royal Lancers Parade
Importance: High

**** High Priority ****

Perry has confirmed that we should go ahead with this meeting.

Perry said that the guidance he had been given is that as we're going ahead we need to make it as impressive / positive for the City as we possibly could and asked if we could seek other sponsorship/support on top of or in addition to that from the Oddfellows. I'll discuss with [redacted] on her return.

By the way - did you manage to get hold of the Lord Mayor re the question about the script and having a short break before the health presentation?

>>> 7/06/11 17:04 >>>

Just to be sure I'll double check with Perry in case there are any wider issues.

>>> 27/06/11 15:39 >>>

[redacted] called to ask if we could reconvene the planning meeting for Friday 15 July at 11am with all the key people who will be involved in the arrangements. This date was originally flagged up as provisional whilst we awaited confirmation of what the decision was to be.

Please could you advise if I should action this request now and set up the meeting with the regiment, police, fire, traffic, etc.

[redacted] Service Administrator

Democratic Services
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Leicester LE1 9BG

0116

www.leicester.gov.uk (<http://www.leicester.gov.uk/>)

9TH /12TH LANCERS

Background

The Lancers have for some years been hoping that the City would honour them and give them the Freedom of the City.

The Council received a request to be considered for the Freedom shortly after the troops marched through the City in March 2009 for a Home Coming Parade. This request was acknowledged and they were informed that their request would be reconsidered during the next election term, as the Council had just agreed in 2009 to honour Engelbert Humperdink, Sue Townsend and Alan Birchenall. They were informed that it was unlikely that this would happen before 2014.

They were also encouraged in 2009 to be more involved with the civic life of the City, and build relationships, ie invite the Lord Mayor to various events, contribute/attend the Remembrance Day Service and Parade etc. This hasn't happened due to them being posted in Germany. However, one of the Officers did attend the Remembrance Day Service in 2009.

Granting Freedoms

Traditionally, this has gone to the Whips Meeting and each Group has one nomination, which is then agreed by Council (I am not sure where it goes in between).

Usually the Freedom is given in the 4 year election term for each Council. The last ones were undertaken in 2009.

Previous Freedoms have been awarded to people such as the Attenborough brothers, Gary Lineker, Sir Alec Jeffreys (founder of DNA), The Royal Anglian Regiment, (formerly the Leicestershire Regiment), Leicester Tigers, and Rosemary Conley. People/organisations who have a strong connection with the City. It is the highest honour a City can give.

9/12th Lancers

The Lancers currently recruit from Leicestershire, Chesterfield, Derbyshire and Northamptonshire. They currently have the Freedom of the City of Derby, and I also believe Northampton, with the possibility of Chesterfield soon.

They are based in Germany.

Homecoming Parades

In addition to the Freedom request, the 9/12th Lancers have made a request for a Homecoming Parade to be held on 24th November 2011.

Background to Homecoming Parades

In 2009, the Council received two requests for a Home Coming Parade. One from the Lancers and the other from the Royal Anglian Regiment. To avoid duplication and to minimise cost, the Council made an offer to both Regiments and asked if they could undertake the march on the same day. This proved to be difficult, and the two Regiments could not agree on a date. The Royal Anglian Regiment bowed out gracefully and decided not to have a Homecoming Parade. The 9/12th Lancers went ahead.

This received fantastic publicity for the City, national and international papers, and over 20,000 people lined the streets of the City to receive the Lancers back from Iraq.

The cost of putting such an event on (excluding staffing time and policing costs) can be in the region of £15-20 k. The format is a Parade through the City with a Reception afterwards for around 250-300 people including meal and drinks.

Current Position

Homecoming

I have met with 9/12th Lancers and have set up a meeting to discuss the possibility of having a Homecoming Parade (subject to funding being identified) on Friday 15th July. This would take the format of previous meetings, whereby the emergency services, agencies and division within the Council would meet to discuss this further and move forward if viable. At the moment, the preferred route (same as last time) is being looked into by Highways as to whether there are any building works/issues that need to be highlighted that would prevent them from having this route.

I have also asked if there is any funding that the Regiment can tap into as I understand there may be a fund which the MOD have for such occasions. The Lancers are currently checking this out and are coming back to me.

Request for Freedom of the City

I informed them at the meeting on 8th April that the decision for the Freedom of the City is a political one, and there is a process that is usually followed. I also informed them that Leicester was to have an Elected Mayor and that this may be something they are involved with too. I informed them that I would take this through the necessary process, ie make you aware of the request (e mail to you on 12th April) for you to decide the best way forward.

They had a meeting with Councillor Grant on 8th April following my meeting with them.

Next Steps

- **A decision to be taken as to whether a Homecoming Parade should be organised**
- **A budget to be identified £15k – look at sponsorship for the Reception. Highways to absorb costs rather than pass to Civic Office, City Rooms waiver their hire charges?**
- **The process for the decision to be made – City Mayor, Whips, Chief Exec?**
- **If yes to above, Working Party to meet as per provisional date of 15th July and keep Perry in loop.**
- **Freedom of the City**
 - **Consult with City Mayor as to way forward?**
 - **If yes, start process**
 - **Identify budget**
 - **Form a working party**
 - **Nominations received so far 9/12th Lancers**

From:
To:
Date: 02/08/2011 10:42
Subject: Re: 9/12 Lancers Home Coming Parade

In the light of the sensitivity of this, as Perry has been charged by the City Mayor to make it a success and as a full response is not required until the end of August I think it might be best to pick these up with Perry in the first instance.

Have we explored any further sponsorship? I think this was something Perry was very keen on. It might be useful to have some general ideas / things we've done in the past together for when you discuss this with Perry.

I'm doing a list for Perry of issues I think he needs to look at and will add this to it.

1

>>> J2/08/11 10:20 >>>

Arising out of the planning meeting for the 9/12th Lancers' Home Coming Parade, a number of decisions are required in order to move forward.

The Lancers have offered Combat Reconnaissance Vehicles to be present on the day. Either static or part of the parade. In 2009 a decision was taken not to have these vehicles on display. However, it did attract some press/question at Council to the then Leader as to why this decision had been taken. Could you please advise as to whether these vehicles should be used, and if so, is the preference for them to be static or part of the parade.

At the beginning of the Parade, which is proposed to be at Peacock Lane there will be an inspection. Could you please clarify what the City Mayor's preference is in terms of which dignitaries would be involved in this part of the proceedings. The inspection involves walking along a line of soldiers and engaging in conversation. It takes about 20 minutes. Last time, the Lord Mayor headed the inspection supported by the Deputy Lord Mayor, High Bailiff and Chief Exec. I have asked the Regiment to strategically place any Leicester soldiers that will be on parade that day to be positioned at the front so that they are spoken to.

The march past will take place in Town Hall Square, which will be approximately 30 minutes after the parade has set off. Could you please clarify who should take the salute. Last time it was the Lord Mayor with the Colonel of the Regiment. This year it will be Major General Short, who is Colonel of the Regiment.

The Lancers have suggested that the Council may wish to invite the Lord-Lieutenant to be present. If the Lord-Lieutenant is invited then she would take precedence over all dignitaries present. It may be that if it is decided that the LL should be invited then the County are approached to ask if they would like to work jointly on the home coming parade with the City Council (and possibly share the funding).

At the moment, because of the Christmas Decs in Town Hall Square we are currently working on 50 vip's being seated in front of the fountain to observe the march past. Could you please clarify who the City Mayor would like on the guest list, and afterwards at the Civic Reception at the Nottingham Odd Fellows Club.

In terms of the detail and planning for the event, I would appreciate a steer as to the detail of information that the City Mayor would like to receive, and the decisions that the Working Party can make and what decisions the City Mayor would prefer to take.

Up to now, I have said to the Working Party that the decision as to whether the CR Vehicles are used, the inspection dignitaries, who will take the salute, guest list, Lord-Lieutenant's involvement are decisions that the City Mayor will most probably wish to make. The route, health and safety, roles and responsibilities on the day are at the moment being determined by the Working Party, which I am chairing. I have also asked that any press releases are co-ordinated through the City Press Office, and are also approved by the City Mayor. Last time the Regiment had a tendency to issue press releases without consultation with the Council which caused difficulties.

It would be helpful if you could let me have a decision on the above by the end of August.

Thanks

LE1 9BG

0116

E mail leicester@leicester.gov.uk

www.leicester.gov.uk

(mailto: leicester@leicester.gov.uk)

>>> 1/10/2011 09:43 >>>
Hi

here you go.

I've made those amendments.

Can I check:

1. Is Cllr Wann happy with his quote?
2. The address for Oddfellows is given on website as Humberstone Gate (rather than west, east etc)
3. Not sure how we can avoid saying they're a local regiment - surely that's the whole reason there's a homecoming parade?

I don't think the last sentence is any worse than the tone of the rest of the release to be honest.

Let me know asap when you're happy with it and I'll send it back to the Lancers for them to issue.

LEICESTER TO WELCOME HOME THE 9th/12th LANCERS

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Around 200 soldiers, many from Leicester, will march through the city streets, accompanied by two combat reconnaissance vehicles, in a homecoming parade on Thursday, November 24.

The parade will step off from Peacock Lane at 12.30pm, continuing along St Martins to Greyfriars and into Berridge Street. It will then move along Horsefair Street, past the Town Hall to Bishop Street, and onto Granby Street, before continuing to Gallowtree Gate.

The soldiers will then move into Humberstone Gate, where Leicester Lord Mayor, Councillor Robert Wann, will present the Freedom Scroll to the Commanding Officer, Lieutenant Colonel Will Fooks.

Cllr Wann said: "DRAFT I'm deeply honoured to be able to grant the freedom of the city to the Lancers, many of which have close links to Leicester and the surrounding area.

"This homecoming parade is a fitting way for the whole city to show its gratitude to the regiment for its selfless work in Afghanistan, and I am proud to be among those welcoming them home."

The 9/12th Lancers have been deployed to Afghanistan in a variety of roles, including training, mentoring and fighting alongside the light infantry battalions (or Kandaks) of the Afghan National Army.

Lieutenant Colonel Will Fooks, Commanding Officer of 9th/12th Lancers (Prince of Wales) said: "This is a very great honour for us. It not only reflects the long-standing and close relationship between the regiment and the city of Leicester, but also the genuine acknowledgment by the people of Leicester of what their regiment has achieved in the service of the country.

The soldiers of this regiment (or Lancers as we call them) make many sacrifices to fulfill their role; some have even given their lives. The recognition of this by those at home, and more importantly their unstinting support, make their sacrifice and efforts worthwhile. It will therefore be a huge honour to accept the freedom on behalf of the regiment in November.

It has been a very tough but rewarding six-month tour in Afghanistan this year for the regiment. Every Lancer has shown real determination and fortitude in the face of considerable challenges. We are therefore all looking forward to the homecoming parade in Leicester and marching through the city.

"However, the granting of the freedom is the icing on the cake and a fitting finale to the end of our time in Afghanistan and we are extremely grateful to the people of Leicester for their continued support.

Following the parade the Lancers have been invited to attend a Civic Reception hosted by the Lord Mayor in their honour at The Nottingham Oddfellows Club in Humberstone Gate.

The 9th/12th Lancers are based in Bergen-Hohne, Northern Germany and recruit heavily from across Leicestershire.

ENDS

Note to editors: Photo of A Squadron 9/12th Lancers in Afghanistan attached.
Issued by 49(East)Brigade, Tel: 0115 9572845

Press Officer
Leicester City Council
Tel: 0116 25
Email: _____ uk

2nd Floor
Town Hall
Leicester
LE1 9BG
0116

E mail

www.leicester.gov.uk

([mailto:](#)

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Afghanistan, and I am proud to be among those welcoming them home."

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ENDS

Note to editors: Photo of A Squadron 9/12th Lancers in Afghanistan attached.
Issued by 49(East)Brigade, Tel: 0115 9572845

Leicester City Council
Tel: 0116 6081
Email _____

From:
To:
CC: Mark Bentley
Date: 28/10/2011 17:03
Subject: Re: Lancers - press release v1

The amendments for the press release below are:-

Timing should be 12.30 pm
Tanks are not leading the parade. They are at the back. However, they are not called tanks they are called Combat Reconnaissance Vehicles (CRV)
Councillor Robert Wann rather than Rob
Mention Reception is hosted by the Lord Mayor at Nottingham Odd Fellows
It's Humberstone Gate West

You may also wish to take out the reference to where the Regiment are based (last sentence of the press release) in view of the City Mayor's comment at June's Council Meeting/press coverage around why the council did a u turn.

2nd Floor
Town Hall
Leicester
LE1 9BG
0116

al)

E mail

www.leicester.gov.uk

(mailto

>>> u 28/10/2011 14:41 >>>
Finally - it is here!

I've made quite a few tweaks, mainly for place names/spellings etc, and I've also drafted a quote from Lord Mayor.

Can you check it for accuracy etc? If you let me have any amends asap I'll get back to the Lancers and ask them to issue it.

LEICESTER TO WELCOME HOME THE 9th/12th LANCERS

THE freedom of the city of Leicester will be granted to soldiers of the 9/12th Lancers regiment at an event in the city marking their return home from Afghanistan.

Around 200 soldiers, many from Leicester, will march through the city streets led by two Scimitar Light Tanks, in a homecoming parade on Thursday, November 24.

The parade will step off from Peacock Lane at 11.30pm, continuing along St Martins to Greyfriars and into Berridge

Street. It will then move along Horsefair Street, past the Town Hall to Bishop Street, and onto Granby Street, before continuing to Gallowtree Gate.

The soldiers will then move into Humberstone Gate, where Leicester Lord Mayor, Councillor Rob Wann, will present the Freedom Scroll to the Commanding Officer, Lieutenant Colonel Will Fooks.

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Note to editors: Photo of A Squadron 9/12th Lancers in Afghanistan attached.
Issued by 49(East)Brigade, Tel: 0115 9572845

Press Officer
Leicester City Council
Tel: 0116
Email: ik

From:
To:
CC: Mark Bentley
Date: 31/10/2011 10:03
Subject: Re: Lancers - final draft

Hi

Quote for LM is ok.

It was the fourth para for the West to be added to Humberstone Gate (ie the route of the parade and where they stop) rather than where Oddfellows is located.

The reason for suggesting that the last sentence of the press release be changed is with reference to where the Regiment are based and not where they recruit from. Whilst I appreciate the MOD have stated that the Regiment are based in Bergen-Hohne, Northern Germany, the City Mayor made particular reference in June to this not being accurate when he referred to a brief that had been prepared for him stating this.

2nd Floor
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0116

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www.leicester.gov.uk

(mailto:

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ENDS

Note to editors: Photo of A Squadron 9/12th Lancers in Afghanistan attached.
Issued by 49(East)Brigade, Tel: 0115 9572845

Christian Dezalu
Press Officer
Leicester City Council
Tel: 0116 252 6081
Email: christian.dezalu@leicester.gov.uk

From:
To:
CC:
Date: 31/10/2011 12:27
Subject: Re: Lancers - final draft

Mark Bentley

Further to our conversation this morning about this, how would you like to play it? The easiest thing would be to just not mention where they are based, and don't include this information that the MOD have sent, but I also know that you have some reservations with this also.

Please let me know so that I can inform

2nd Floor
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LE1 9BG
0116

al)

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www.leicester.gov.uk

(mailto:

>>> 10/2011 10:07 >>>

Thanks

What do you suggest I change the last sentence to?

Press Officer
Leicester City Council
Tel: 0116
Email:

>>> /31/2011 10:03 AM >>>

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From:
To:
CC: : Perry Holmes; Rob Wann
Date: 01/11/2011 11:51
Subject: Fwd: Freedom Parade - speech preambles

Please note the protocol now to be followed , which has changed since my conversation with the Lieutenancy office yesterday. In view of the decision taken last week for the Lord-Lieutenant to now be invited to attend and officiate can we please make that the following protocol is undertaken and that the Lord-Lieutenant takes precedence over the Lord Mayor as outlined below.

Thanks

2nd Floor
Town Hall
Leicester
LE1 9BG
0116 ~~~~~

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>>>

01/11/2011 11:34 >>>

Hi Alan

I have given some thought to the question of the preamble to the Commanding Officer's address.

On reflection I believe there is a strong case for the Lord-Lieutenant coming first on this point. The preamble is simply a fleeting courtesy and passing reference, and thereafter the content of the speech will focus, quite rightly, on the City for giving the freedom. The Queen is the Head of the Armed Forces and I believe that the regiment would want to acknowledge first, as The Queen's representative. Having established this order for the Hon Colonel, the other speeches would need to follow by acknowledging the LL first.

I hope this is acceptable. I have cleared my line with

I have reviewed the Association of Lord-Lieutenant's guidance on Freedom Parades, which does state that if the Lord-Lieutenant is present 'he' must take the salute. But as I explained, takes a more pragmatic view and the approach we discussed is consistent with what happened recently at Harborough and Oadby & Wigston.

Best wishes

tel.

From:
To: Perry Holmes
CC:
Date: 04/10/2011 14:55
Subject: Freedom Parade

Perry

Following today's meeting, the question was raised as to whether the Council will be inviting schools to witness the event, and if so what arrangements would be put in place - ie a special reserved viewing area for the children along the route (which would need to have barriers and stewards)

Could you please let me know if this is something which the City Mayor would wish us to pursue.

Thanks

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E mail

www.leicester.gov.uk

(mailto:

From:
To: e; Perry Holmes
Date: 24/10/2011 16:52
Subject: Fwd: 20111020_ Draft Leicester press release
Attachments: 20111020_PR40_Leicester912L.doc; DSC_0007A.JPG; DSC_0015A.JPG

In Perry's absence can you please check whether there has been a change of plan in terms of the City Mayor officiating during the Freedom Ceremony as stated in the Leicester Mercury.

Just to give you the heads up, the Lord Mayor is very unhappy that there are a number of errors in this press release for such a high profile event which appears to have been signed off by the Press Office last Friday.

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ov.uk
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(mailto: [redacted])

>>> /10/2011 16:46 >>>

Hi

I tried ringing to discuss with you, but wasn't able to catch you.

Please see attached.

The Lord Mayor has asked that this be rectified urgently, as the information in the press release that was sent through to the Press Office and approved is incorrect.

The following information that was included in the press release attached which is wrong is as follows:-

- The route
- The starting and finishing points
- The number of soldiers taking part in the parade
- The reception venue
- Timings
- Salute venue

The question of the Freedom Scroll being presented by the City Mayor also needs to be clarified. Perry informed the Lord Mayor, following discussions with the City Mayor that

the City Mayor would be involved with the inspection of the Parade but that the Lord Mayor would be officiating on the day. I will deal with this element and let you have the information when confirmed.

I have spoken to the Lancers and they haven't been involved with this press release. It would appear that the MOD went direct to the press office, but how it was approved and signed off remains a mystery. The City Mayor's office have confirmed that they signed off the quote, but didn't sign off any of the detail.

is on the working party and will have all the correct information. but I will ask to let you have the correct info so a further press release can be done. The Lord Mayor is concerned that it is such a big piece with a number of errors in it that he wishes it to be rectified asap so that those wishing to line the streets get the right info asap and reference is made to the first article being incorrect.

Many thanks

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([mailto:_____](#))

>>> 24/10/2011 16:21 >>>

r

Democratic Services
Leicester City Council

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www.leicester.gov.uk

>>> 24/10/2011 15:35 >>>
Hi

Here's the original request.

I don't know any more than what's here as I wasn't working on this story.

Regardless of how it's come to be wrong, presumably the easiest way out of this is for the press to run another story nearer to the time with the correct route details on it.

Press Officer
Leicester City Council
Tel: 0116 252
Email:

>>> 20/2011
2:27 PM >>>

Dear

Please see attached a press release and photos that I would like to send to the Leicester media ahead of the Freedom Parade next month. The photo is of A Squadron celebrating the Freedom and homecoming parade in Afghanistan.

Please can you read through and confirm you are content. I have drafted a quote for the City Mayor, clearly this is just a draft and he may want to put something completely different.

Once I get sign off or amends from your office I will issue to the regional media. Please feel free to use the photo and press release on your own website.

Regards

From:
To: Perry Holmes
CC:
Date: 03/11/2011 17:36
Subject: Fwd: Freedom Parade Update
Attachments: Position Statement.docx

Please see attached updated position.

The key issue currently is in relation to the buffet (see note). It appears [redacted] has not been able to get sponsorship and the initial buffet suggested is going to be v expensive £4800 compared to £1350 for the minimum option. Also the only options so far are for a cold buffet.

[redacted] is trying to explore other options including with the Army but we may have to pay. My perception is that a limited buffet may jar with the event but of course the cost is very high. It might be something that the City Mayor wishes to be consulted upon?

I am away on Friday and [redacted] is away until Tuesday but [redacted] is around tomorrow.

[redacted]

>>>

03/11/11 16:31 >>>

Update for Perry as at 3.11.11.

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:

E mail [redacted]

www.leicester.gov.uk

(mailtc [redacted]

From:
To:
Date: 03/11/2011 12:07
Subject: Fwd: City Catering Lancers Buffet
Attachments: RE: FW: Quote

I think the best thing would be for you to contact Perry. He might be able to put some pressure on to get some sponsorship and may feel the need to speak to the Mayor - I think a limited buffet may not strike the CM wants.

>>> 03/11/11 11:28 >>>

The sponsorship team have not managed to secure any sponsorship for the above event. The buffet therefore is looking like either the attached if we were to use City Catering and have a substantial one. Alternatively the Regiment can do one for £4.50 - basic cold finger buffet. I was hoping for hot chaffing dishes and a curry lunch type of event, that the Regiment could do for the same price but the venue cannot cope with this type of catering.

I know that Perry wanted the event to be the best ever, but in view of the numbers (300) a buffet along the lines that city catering have suggested would be £4800 compared to £1350 if the Regiment were to do it.

Can you please advise.

Thanks

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(mailto:)

>>> 03/11/2011 10:39 >>>

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Lancers Parade

From: Perry Holmes
To:
Date: 02/11/2011 14:13
Subject: Lancers Parade
CC: Mark Bentley

re the outstanding issue of how to accommodate 5 dignitaries with 4 squadrons, I suggest that you double up the DLM and HB on the last line/squadron.

So one each for LL, LM and CM and then DLM and HB for the 4th (either at the same time or would suggest with a staggered start).

Perry

Perry Holmes
Director of Corporate Governance
B7, New Walk Centre
Internal: 29 6011
External: 0116 2526011
Blackberry: 07530114351

Re: Lancers - final draft

From:
To:
Date: 31/10/2011 10:07
Subject: Re: Lancers - final draft
CC: rpe

Thanks

What do you suggest I change the last sentence to?

Press Officer
Leicester City Council
Tel: 0116 252 6000
Email:

>>> 31/10/2011 10:03 AM >>>
Hi

Quote for LM is ok.

It was the fourth para for the West to be added to Humberstone Gate (ie the route of the parade and where they stop) rather than where Oddfellows is located.

The reason for suggesting that the last sentence of the press release be changed is with reference to where the Regiment are based and not where they recruit from. Whilst I appreciate the MOD have stated that the Regiment are based in Bergen-Hohne, Northern Germany, the City Mayor made particular reference in June to this not being accurate when he referred to a brief that had been prepared for him stating this.

2nd Floor
Town Hall
Leicester

From:
To:
CC:
Date: 25/10/2011 17:11
Subject: Lancers Parade

Mark Bentley has spoken to the City Mayor to clarify what he wants his involvement to be in the Lancers parade following the statement in the MoD press release.

The CM has confirmed he does not want 'an up-front role' and is happy with the LM handing over the scroll etc. We can therefore assume nothing has changed from our previous understanding which Perry clarified. Evidently he did think it might be possible that the media might want a phot opp with him etc.

As we've had lots of incremental decisions I think what might be useful if you could have a go at pulling together an 'as we currently stand' summary of who is coming / what will happen on a couple of sheets of A4 so perhaps Perry can share it with the CM to be certain he knows where we currently are and is happy with it?

d: Re: Homecoming Parade

From: Perry Holmes
To: /
Date: 04/10/2011 08:38
Subject: Fwd: Re: Homecoming Parade
CC:
Attachments: Re: Homecoming Parade

you have the green light to switch the parade to Humberstone Gate and I will get the rest of the details agreed this afternoon and pass them on to you.

Perry

Perry Holmes
Director of Corporate Governance
B7, New Walk Centre
Internal: 29 6011
External: 0116 2526011
Blackberry: 07530114351

Re: Homecoming Parade

From: Peter Soulsby
To: Perry Holmes
Date: 03/10/2011 21:19
Subject: Re: Homecoming Parade

Perry

That's fine by me

Peter

>>> Perry Holmes 3/10/11 5:16 PM >>>

Peter,

sorry to trouble you but there is a 9/12th Lancers Home Coming Parade planning meeting tomorrow morning at 11 am - this is before our scheduled catch up at 2pm at which we are going to talk about that plus other issues per my earlier email.

I wonder if you are able to indicate that the move to Humberstone Gate from Town Hall square is agreed in principle. That would mean that the planning meeting (involving 25 people) could proceed tomorrow. If not that is fine and we will look to re-arrange the meeting.

We can pick this up at 8.45am tomorrow.

Perry

Perry Holmes
Director of Corporate Governance
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External: 0116 2526011
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