

## **FREEDOM OF INFORMATION ACT 2000**

Thank you for your email of 24<sup>th</sup> October 2011 where you requested information about bidders for tenders.

In order to provide you with the information on the scale that you have requested would require a manual trawl through records across the Council. We estimate that it will take at least an hour to locate and retrieve the information in each contract contained in your spreadsheet. Some will be archived, and some are held off site. We then have to extract the relevant information from each contract file.

Section 12 of the Act makes provision for public authorities to refuse requests for information where the cost of dealing with them would exceed the appropriate limit, which for Local Authorities is set at £450. This is the equivalent to 18 hours work (costed at £25 per hour). Therefore, your request will not be processed further at this time as it is over the limit.

You may wish to refine your request by narrowing its scope by being more specific about what information you particularly wish to obtain e.g. limiting the number of contracts you are asking about.

If you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to:

**Head of Information Governance  
Information and Support  
Leicester City Council  
FREEPOST (LE985/33)  
New Walk Centre  
LEICESTER LE1 6ZG  
e-mail: [foia@leicester.gov.uk](mailto:foia@leicester.gov.uk)**

Please remember to quote the reference number above in any future communications.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at:

**Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow SK9 5AF  
Telephone: 01625 545 700  
[www.informationcommissioner.gov.uk](http://www.informationcommissioner.gov.uk)**

Yours sincerely

**Lynn Wyeth**

**Head of Information Governance**