

FREEDOM OF INFORMATION ACT 2000

Your request for information has now been considered and the Council's response to your questions is shown below.

You asked:

Under the Freedom of Information Act, could I please request a copy of a detailed scoring sheet for the job evaluation scheme you are currently using. Could the scores please be detailed, ie the score for each sub-factor, in each factor

The GLPC scheme is an electronic scheme which is web based. After entering the evidence against the appropriate option within the sub factors, the scheme generates the score automatically, and then produces an overall level for each factor.

Reports are generated from the scheme which are sent out to postholders in the form of a Report 5, and upon Appeal a more detailed Report 10. These are the only available scores, other than the table attached to the Scheme Manual on Insite, see below;

POINTS WEIGHTING

FACTOR			Level					
	1	2	3	4	5	6	7	9
Supervision/Management of People			See matrix					
Creativity and Innovation	28	40	52	64	76	88	100	
Contacts & Relationships	20	38	56	74	92	110	128	146
Decisions - Discretion	20	36	52	68	84	100		
Consequences	12	24	36	48	60			
Resources	10	20	30	40	50			
Work Environment Work Demands	8	16	24	32	40			
Physical Demands	6	12	18	24				
Working Conditions	6	12	18	24				
Work Context	8	16	24	32				
Knowledge & Skills	48	80	112	144	176	208	240	272

SUPERVISION/MANAGEMENT OF PEOPLE Number of People Supervised/Managed

In any assessment see 'Supervision/Management of People Introduction and Objectives' for:

(a) the calculation of number of staff supervised; (b) the recognition of less than full supervision/management; and (c) a possible plussage for dispersed subordinates.

The following matrix sets the limits of a reasonable relationship between the factor level and the number of people supervised/managed and should be used in assessing these factors. In assessing this factor the factor points should be calculated:

- i) on the basis of the factor level
- ii) then apply the relevant number column in the matrix
- iii) add any additional relevant plussages where applicable.

FACTOR LEVEL	UP TO 5 STAFF	6-15 STAFF	16-49 STAFF	50+ STAFF
1*	16	-	-	-
2*	28 (2.1)	34 (2.2)	-	-
3*	46 (3.1)	52 (3.2)	58 (3.3)	-
4*	58 (4.1)	64 (4.2)	70 (4.3)	76 (4.4)
5*	64 (5.1)	70 (5.2)	76 (5.3)	82 (5.4)
6	-	82 (6.1)	88 (6.2)	94 (6.3)
7	-	-	94 (7.1)	100 (7.2)

* An additional six points for 'dispersal' may be awarded where applicable

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If you are dissatisfied with the handling of your request please write to:

Head of Information Governance
Information and Support
Leicester City Council
FREEPOST (LE985/33)
New Walk Centre
LEICESTER LE1 6ZG

e-mail: foia@leicester.gov.uk

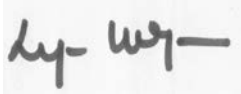
Your request for internal review should be submitted to the above address within 40 (forty) working days of receipt by you of this response. Any such request received after this time will only be considered at the Council's absolute discretion.

You can also complain to the Information Commissioner at:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow SK9 5AF
Telephone: 01625 545 700
www.informationcommissioner.gov.uk

Please be aware that the Information Commissioner does not normally consider appeals or complaints until the internal appeals and complaints processes of the public authority which is answering the request have been exhausted. You are therefore advised to complain or appeal to Head of Information Governance before contacting the Commissioner.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Lynn Wyeth', is written over a light grey rectangular background.

Lynn Wyeth
Head of Information Governance