

FREEDOM OF INFORMATION ACT 2000 - Deceased Animals

Your request for information has now been considered and the Council's response to your questions is shown below.

You asked: For information on Leicester City Council's policies in regards to the collection and disposal of deceased animals from roads and public areas. Specifically animals that may be pets (dogs, cats etc).

1. Are animals scanned for a microchip?

All animals are scanned within our transfer station.

2. Is there a policy for contacting owners if there is an ID tag present on the collar with owner contact details?

Yes, all owners which appear on our scanner are contacted.

3. Is there a policy for recording details of the collection (description of animal, location, presence of collar)?

All details are recorded and kept within our transfer station and Cleansing Services office.

4. How are animals disposed of (landfill, incineration etc)?

All animals are incinerated.

5. Are animal remains stored for any period of time to enable owner collection?

All animals are kept for 7 days and stored within a fridge compound.

The legislation allows you to use the information supplied for your own personal use. Please be aware that any commercial or other use, for example publication, sale, or redistribution may be a breach of copyright under the Copyright, Designs and Patents Act 1988 as amended unless you obtain the copyright holder's prior permission.

Not all the information that is supplied which is covered by copyright will be the Council's copyright, for example it may be the copyright of a government department or another Council. You should seek either the Council's consent or their consent as appropriate. The Council is willing to advise you of any such potential issues on request. In order to make a request to re-use the information please contact the Head of Information Governance using the details below.

If you are dissatisfied with the handling of your request please write to:

**Head of Information Governance
Information and Support
Leicester City Council**

FREEPOST (LE985/33)
New Walk Centre
LEICESTER LE1 6ZG
e-mail: FOIA@leicester.gov.uk

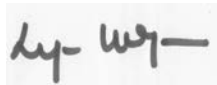
Your request for internal review should be submitted to the above address within 40 (forty) working days of receipt by you of this response. Any such request received after this time will only be considered at the Council's absolute discretion.

You can also complain to the Information Commissioner at:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow SK9 5AF
Telephone: 01625 545 700
www.informationcommissioner.gov.uk

Please be aware that the Information Commissioner does not normally consider appeals or complaints until the internal appeals and complaints processes of the public authority which is answering the request have been exhausted. You are therefore advised to complain or appeal to Head of Information Governance before contacting the Commissioner.

Yours sincerely



Lynn Wyeth
Head of Information Governance