



VOTER REGISTRATION FORM

Don't lose your right to vote **X**

PLEASE READ THE NOTES ON THE BACK BEFORE FILLING IN THIS FORM

We need this information by law. You could be fined if you give false information or do not return this form.

1. Address

[Large empty box for address details]

2. Change of address

If you have moved during the last year, please enter the address you moved from below.

[Empty box for previous address]

No changes to your details?



REGISTER BY INTERNET
www.registerbyinternet.com/leicester

or



REGISTER BY FREEPHONE
0800 197 4420 (24 Hour Service)

And when prompted, please enter BOTH parts of this security code:

Part One

Part Two

Changes to the Edited Register (column 8 below) can also be made during your telephone or internet registration. Alternatively you can return your form by post in the envelope provided.

Changes to your details:



RETURN YOUR FORM BY POST IF:

- You wish to make any other changes or;
- You wish to add or remove residents.
- Remember to sign the form.

3. Names (do not include children under 16)

The names listed below appear in the current register. Cross out the names of people who no longer live at your address and write in any new ones. Please be sure to include any 16 and 17 year olds, and any European Union Citizens.

Please use CAPITAL LETTERS.

Ref.	Surname	First name and initials
1		
2		
3		
4		
5		
6		
7		
8		

4. Nationality

Please write your nationality below.

[Empty box for nationality]

5. Postal voting

If you would like to vote by post please ring the Helpline number on the back of the form

[Empty box for postal voting details]

6. 16 and 17 year olds

Give the date of birth of any 16 to 17 year olds.

Day	Month	Year

7. Jury Service

If 70 or over on 15 October 2012 and not already marked put 'X' below.

[Empty box for jury service]

8. Edited register

If you do not want to appear on the edited register then put 'X' below (see over).

[Empty box for edited register]

9. If no one eligible

Please tick one of the options below and sign box 10

Property empty on 15th October 2012

The property is used for business only

Second home and registered to vote elsewhere

Students registered at main home

Foreign Nationals (Please state nationality)

10. SIGN HERE BEFORE RETURNING THIS FORM



STOP! Could you have registered by internet or freephone?

Remember - if there are no changes to your details it's quick and easy to confirm your details by internet or freephone, and it also helps your council to save your money.

It is an offence to give false information. I declare that as far as I know, the details on this form are true and accurate.

Signature: **X**

Print name:

Date:

Contact Tel/Email (for any queries)

Please note: you MUST sign the form, otherwise the form will be returned to you for signing.

If you have signed the form but do not live at this address please tick this box.

Make sure you can vote by filling in this form

How to fill in this form

- Check the details on the form to see if they are correct.
- If there are **no changes** to your details other than opting in or out of the edited register (see explanation opposite) you can register by phone or via the internet. You will need a phone with a star (*) key on it to use the freephone service. Please follow the instructions as shown overleaf. Alternatively return the form by post.
- If you have registered using the freephone number or via the internet - you don't need to post the form back.
- If any details on the form are incorrect please amend them.
- Cross out anyone who has left or will be leaving your address before 15 October 2012.
- Add the names of anyone who will be living at your address on 15 October 2012 whose name is not already on the form.
- There are Police and Crime Commissioner elections in your area in November. Please respond to this form as soon as you can to ensure that you don't miss out on the chance to vote.
- **If you make any changes to the form please return it in the envelope provided as soon as possible. Please make sure you have signed the form at box 10.**

Who to include

- ✓ All British, Commonwealth and Irish citizens who are over 18 and who will be living at your address on 15 October 2012.
- ✓ All citizens of Austria, Belgium, Bulgaria, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Italy, Latvia, Lithuania, Luxembourg, Netherlands, Poland, Portugal, Romania, Slovakia, Slovenia, Spain or Sweden who are 18 and living at your address on 15 October 2012.

These citizens will be registered as local government electors only. Remember to write the country in box 4 on the front of this form.

- ✓ 16 and 17 year olds. They can vote as soon as they are 18. Please write their name in box 3 and put their date of birth in box 6 on the front of this form.
- ✓ Anyone who normally lives at your address, but is temporarily away, for example, on holiday, in hospital, away at university in the United Kingdom, or in prison on remand (do not include convicted prisoners).
- ✓ Anyone who is working away, unless they will be away for more than six months.
- ✓ Any other residents, tenants or lodgers (but not visitors who are staying with you for a short time).

Who not to include

- X Foreign nationals – except for Commonwealth citizens and citizens of member states of the European Union. See the list of states above.
- X People under 16.
- X Convicted people in prison on 15 October 2012 (but you **should** include people on remand).
- X Occupiers of business premises (unless they live in the property).
- X Anyone who will be leaving your address before 15 October 2012.

Jury Service

Please put a 'X' in box 7 for anyone who is 70 or over by 15 October 2012. People over 70 do not have to do jury service.

The two versions of the Register

The electoral registration officer makes and keeps two versions of the electoral register – the full register and the edited register.

Please put a 'X' in box 8 against anyone who wishes their name and address to be excluded from the edited register; you must put a 'X' in box 8 every year if you wish to opt out. These details are not held from the previous year.

The full register lists the name and address of everyone who is registered to vote. The council holds a copy. Anyone can look at it, but it is a criminal offence to supply or use copies for purposes other than those set down in law. More information is available at www.aboutmyvote.co.uk.

The main use of the full register is to show who can vote in elections and referendums. Credit reference agencies can use it but only to check your name and address if you are applying for credit and for other purposes specified in law. It can also be used for law enforcement.

The edited register is available for general sale and can be used for any purpose. The edited register can be bought by any person, company or organisation and can be used for commercial activities such as marketing. If you want to opt out of having your details appear on the edited register please mark the 'Edited register' box. You must also ask each person named on the form if they want to opt out of the edited register.

Postal Voting

If you do not want to go to the polling station to vote, you can vote by post. If you want an application form, please ring 0116 252 7110 or email electoral.services@leicester.gov.uk to request a form.

Checking that you are registered

A register will be published on 16 October 2012 and can be checked at the Central Learning and Information Library, Bishop Street and the Customer Service Centre, King Street. You should check that your name is included. If you have been missed off, phone Electoral Services for a form to fill in to have your name added to the register.

Moving home

BEFORE 15 October 2012 – please DO NOT return this form. Leave it at the property for the new occupiers. You should complete a form for your new address once you have moved.
AFTER 15 October 2012 – please complete and return THIS form. Once you have moved contact the council which covers your new address to update your registration.

Moving and Working abroad

You can still vote if you live and work abroad. Contact Electoral Services by phone, e-mail or in writing for more information.

About this form

The law requires you to give the information requested in this form each year. Remember to include everyone who is eligible to vote – their right to vote is important too.

If you have any query or need help in completing this form or registering by telephone or internet, please contact Electoral Services on:-

How to get in touch with us

Address: **Electoral Services, A Block, New Walk Centre
Welford Place, Leicester LE1 6ZG**



Helpline: 0116 252 7110
(8.30am to 4.30pm Monday to Friday)

Email: electoral.services@leicester.gov.uk

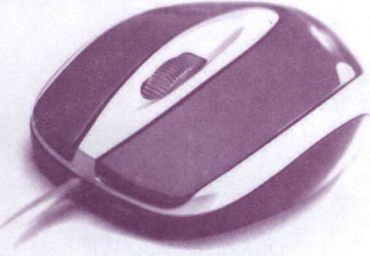
Dear Householder/Occupier

If your registration details have not changed you can register to vote by internet or freephone. Please see the detailed information below about how to register by one of these methods, all of which will save money compared to returning the enclosed voter registration form. If you use one of these services, you will not need to return your paper form. Please have your form to hand when registering using internet or freephone.



Leicester
City Council

If there are no changes to your form, register by:



internet: (24 hours)

www.registerbyinternet.com/leicester

If you wish to

- confirm that the details on the form are correct
- change whether the people listed on your form appear on the edited register

then visit www.registerbyinternet.com/leicester using the address bar on your Internet browser.

OR



freephone: (24 hours)

0800 197 4420

If you wish to

- confirm that the details on the form are correct
- change whether the people listed on your form appear on the edited register

then call 0800 197 4420. When prompted, please enter both parts of your security code shown on your form.

(This service is free but some mobile networks may charge).

आपनि यदि ब्रिटिश वा कमनवेलथ नागरिक हये থাকेन एबं फरमे कोन परिवर्तन ना हय, ताहले 0800 107 4420 नांभारे टेलिफोन करे आपनि अटोमेटिक सर्भिस रेजिस्टर हते पारैन । नांभार 1 टिप दिये आपनि बांग्ला भाषाय बिस्तारित सुनते पारैन।

जे तमे ब्रीटीश अथवा कोमनवेलथ सीटीजन होय अने तमारा फोर्ममां कोर ईरडर न होय तो 0800 107 4420 नंबर उपर होन करो तमे ओटोमेटिक सर्वासि उपर पण रजिस्टर थर थको छो. गुजरातीमां अधी विगतो साथे सांभणवुं होय तो 2 नंबर दबावो.

नेकर तुमो घिटिम नं बभनवेलथ मिटिलन हे अडे उचडे डारम डे बिसे बिमम ही उघलीली ठयीं करनी है उं तुमो 0800 107 4420 डे डेन करके अपन नं रजिस्टर करके सकते है । एच एच टिबिटकनिक सर्विस है । ने तुमो अपन 3 डू चुटे है उं तुमो एम सीए विसे विरल्टर पंभाबी ड्रम दे विंच उतडीकर सुटेरे ।

Haddii aad tahay qof Wadani Biriitaaniyaan ama mid Barwaaqo-Sooranka (Commonwealth) u dhashey ah oo uusan foomkaagii wax iska bedelin fadlan markaas soo wac lambarkan ah 0800 107 4420 si aad adeegga si toos ah isaga diiwaangeliso. Waxa aad riixi kartaa lambar 4 si aad u dhageysato fahfaahinta oo dhan oo af Soomaali laguugu sheego.

اگر آپ برٹش یا کامن ویلتھ سٹیژن ہیں، اور آپ نے اپنے فارم پر کوئی تبدیلی نہیں کرنی ہے تو اسی صورت میں آپ فون نمبر: 08001074420 پر فون کر کے اپنا نام درج کروا سکتے رہتی ہیں۔ یہ ایک الیکٹرانک سروس ہے اس سروس کے ذریعے اگر آپ آپس 5 کا انتخاب کرتے ہیں تو آپ کو مرحلہ وار اردو میں ہدایات ملیں گی۔

If you have changes to your details, please return your form by post.

QUESTIONS ABOUT REGISTRATION

When should I register?

- Register as soon as possible. Do not wait until 15 October 2012.

This form is being sent to you earlier this year because there are going to be Police and Crime Commissioners Elections in November 2012, respond as soon as possible to ensure that you don't miss out on the chance to vote on the 15 November.

Do I have to register?

- Yes, it is a legal requirement and failure to do so could result in a fine, or even imprisonment.

Why should I register?

- Registering will ensure that our records are correct and that if there is an election in your area you will be able to vote.
- Banks and credit reference agencies use the electoral register to confirm where you live.

I don't vote so what's the point of registering?

- You are required to register by law, Banks and credit reference agencies use the information you give us to confirm where you live. If you are not on the register, you may find that you cannot open a bank account or get credit.

How do I register?

- You can register by completing the form sent to you. You can also confirm your existing registration details via the internet or by freephone. See the instructions on the front of this letter on how and when to use these services. Do not send the form back if you have registered using the internet or freephone.

How do I complete the form?

- If there are no changes and all the names are correct and there is no one else over 16 living in the property just register by freephone or use the internet. Follow the instructions on the front of this letter.
- If any names are incorrect put a line through the incorrect names and put the correct name(s) underneath.
- If there are additional people in the property add their names under the existing names.
- If there are any 16 and 17-year-olds living at the property they should be included on the form with their dates of birth in the box provided.
- Sign and date the form at the bottom and send it back in the envelope provided.

What do I do if the property is empty?

- If nobody at the property is entitled to register or the property is empty please complete part 9 of the form, sign and date the form at the bottom and send it back in the envelope provided.

What do I do if I am about to move?

- If you will have moved on or before October 15, cross your names off the form and leave the form for the next occupiers. If you will still be in the property on October 15, complete the form or register by one of the other methods. You can register at your new property when you have moved.