

## **FREEDOM OF INFORMATION ACT 2000**

Your request for information has now been considered and the Council's response to your questions is shown below.

### **You asked:**

**The name and contact details of the Head of Revenues (Council Tax)**

**The name and contact details of the Head of Parking**

### **ANSWER:**

Leicester City Council does not give out names and contact details of any staff under Director level. We are withholding that information since we consider that to be an absolute exemption under section 40(2) (personal data), and this therefore constitutes a refusal under section 17 of the Freedom of information Act 2000.

### **Whether you use internal or external bailiff services**

Yes, Leicester City Council does use external bailiff services.

### **The names of any bailiff companies that you use.**

Bristow & Sutor, Rossendales and Equita may be used to collect Council Tax, business rates and Penalty Charge Notice debts.

### **The contract start dates for bailiff services (all types)**

The contract runs for a period of four years from 1<sup>st</sup> November 2011, with an option to extend for a further two years.

### **The contract expiry date for bailiff services (all types)**

31<sup>st</sup> October 2015, but as stated above, there is an option to extend the contract for a further period of two years.

### **Procurement start dates for all bailiff service contracts**

November 2014 if the extension option is not exercised or November 2016 if it is.

The legislation allows you to use the information supplied for your own personal use. Please be aware that any commercial or other use, for example publication, sale, or redistribution may be a breach of copyright under the Copyright, Designs and Patents Act 1988 as amended unless you obtain the copyright holder's prior permission.

Not all the information that is supplied which is covered by copyright will be the Council's copyright, for example it may be the copyright of a government department or another Council. You should seek either the Council's consent or their consent as appropriate. The Council is willing to advise you of any

such potential issues on request. In order to make a request to re-use the information please contact the Information Governance Manager using the details below.

If you are dissatisfied with the handling of your request please write to:

**Information Governance Manager**

**Information and Support**

**Leicester City Council**

**FREEPOST (LE985/33)**

**New Walk Centre**

**LEICESTER LE1 6ZG**

e-mail: [info.requests@leicester.gov.uk](mailto:info.requests@leicester.gov.uk)

Your request for internal review should be submitted to the above address within 40 (forty) working days of receipt by you of this response. Any such request received after this time will only be considered at the Council's absolute discretion.

You can also complain to the Information Commissioner at:

**Information Commissioner's Office**

**Wycliffe House**

**Water Lane**

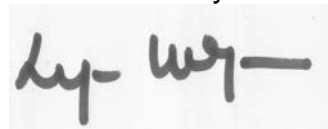
**Wilmslow SK9 5AF**

**Telephone: 01625 545 700**

[www.informationcommissioner.gov.uk](http://www.informationcommissioner.gov.uk)

Please be aware that the Information Commissioner does not normally consider appeals or complaints until the internal appeals and complaints processes of the public authority which is answering the request have been exhausted. You are therefore advised to complain or appeal to the Information Governance Manager before contacting the Commissioner.

Yours sincerely



**Lynn Wyeth**

**Information Governance Manager**