

**Leicester City Council
Ward Meeting Grant Evaluation Form**

Please take the time to complete this form as fully as possible. We want to hear about the good things from your project so that we can spread positive news in the community. The quality of the feedback you give us here will also influence the outcome of any future grant applications you may make.

Please return this form to:
St Matthews NC
10 Malabar Road
Leicester
LE1 2PD
Email: Community-meetings@leicester.gov.uk

1. Project name and organisation

The Centre Project

2. Person completing this form and position in organisation

3. Your expenditure

Amount you received through the ward meeting(s)?

Which ward(s) did you receive this funding from?

Amount of grant spent?

Please attach a breakdown of expenditure (and income if applicable) to show what you have spent the money on. This should be set out using appropriate sub headings e.g. catering, equipment, publicity, room rental, transport etc. Please also submit all relevant receipts.

4. About your project

(Please try and answer the following questions)

- When did your event/project take place?
- Who and how many took part and benefited from your project?
- How did your event/project benefit the wider local community?
- What aspects of your project are you particularly pleased with?
- Did your project receive media coverage? If so please let us know.
- What else about your project would you like to tell us about?

The Centre Project runs 3 community drop-in sessions per week for vulnerable people leaving in and around the city centre. We aim to reduce isolation and promote wellbeing.

The Centre Project serves between 75-100 people per week. The service users are vulnerable, lonely, socially isolated people with multiple needs such as mental ill health, learning difficulties, disabilities, poor health, elderly with support needs, unemployment and at risk of becoming homeless.

The laptops computer will enable people to access the internet within an informal setting, during the drop-in sessions, where they can get assistance to use the computer. They can use the laptops to look for work, or access other government services. The service users do not have internet access at home.

Being able to maximise the grant by getting 3 computers for the price of 2 by looking for deals without compromising on the quality/capacity of the machines.

We have no direct publicity but we will acknowledge the councils support in our literature and promotional materials.

Thank you for your order

Dear

Thank you for shopping at John Lewis. This is to acknowledge that we've received order number _____ from you.

Web Ref	Item	Item Price	Total
	3 x Lenovo S20-30 Laptop, Intel Celeron, 4GB RAM, 500GB, 11.6" Touch Screen, Black	£199.95	£599.85
	3 x 2 year guarantee included	£0.00	£0.00
	Standard delivery		£0.00
	Total Payable		£599.85

Please note that acceptance of your order takes place when it leaves our warehouse, at which time we'll debit your nominated account with the total amount of **£599.85** (including charges for your selected delivery service and UK VAT where applicable). If you've paid via PayPal, your account is automatically debited as you place your order. For Click & collect, your order will usually leave our warehouse the evening before it's available at your chosen shop for collection. For Collect+, your order will usually leave our warehouse within a day of it being placed. If the order is being delivered direct to you from a supplier, for instance in the case of larger products such as electrical appliances and furniture, you may be charged at any point between confirmation of your order and despatch.

Delivering your order

The following Standard delivery product(s) will be delivered within 5 working days (includes Saturdays) of placing your order.

Lenovo S20-30 Laptop, Intel Celeron, 4GB RAM, 500GB, 11.6" Touch Screen, Black

If you've given us contact number, we'll send you a confirmation message containing your delivery number and a reminder the day before.

From: Customer Services <CustomerServices@JohnLewis.com>
Sent: 24 April 2015 16:23
To: info@centreproject.org
Subject: Order number Your service guarantee

John Lewis

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[Home & Garden](#) [Electricals](#) [Women](#) [Men](#) [Beauty](#) [Baby & Child](#) [Toys](#) [Sport & Leisure](#) [Gifts](#)

Thank you for your order

Dear

Our guarantee for your new product

Thank you for purchasing the following from John Lewis:
Lenovo S20-30 Laptop, Intel Celeron, 4GB RAM, 500GB, 11.6" Touch Screen, Black

In addition to the first year manufacturer's guarantee, John Lewis plc provides a second year guarantee, subject to the terms and conditions below.

If you purchased a John Lewis own brand appliance, your guarantee is automatically three years, and five years in the case of any brand of television. The length of your guarantee is shown below in the 'Guarantee Details and Added Care' section, also any additional Added Care purchased or included during an offer period.

Our guarantee provides:

- A repair service in the event of breakdown of any functioning part of your product, for the period stated above
- A repair service without charge up to a cost equal to the original purchase price paid for the product
- Repair services provided by authorised service technicians
- If we can't repair your item, we'll replace it with an item of equivalent specification. If no equivalent product is available we'll discuss an alternative settlement with you, and we'll always do our best to make sure that you're satisfied with the outcome
- Occasionally, we may ask you to pay for the repair and claim the cost of the repair from us

Our guarantee excludes:

- Repairs due to breakdown caused by use other than domestic by you or family
- Deliberate damage to or neglect of the product
- Consumer replaceable items including, but not limited to, batteries, light bulbs and other consumables

- Cosmetic damage and/or non-functional parts which do not affect the normal use of the product including cabinet trim, scratches and rust
- The unblocking of drainage channels in refrigeration products
- Work relating to a manufacturer's recall of the product
- Any loss suffered as a result of not being able to use the product or any loss other than the repair or the replacement cost of the product
- Frozen food loss as a result of the product breaking down
- Accidental damage, servicing, inspecting or cleaning of the insured product
- Failure to follow the manufacturer's instructions and/or installation guidelines
- Deliberate damage or neglect of the insured product
- Please note we reserve the right to charge for the expense of a service call, when no fault has been found with the product on inspection

If your product breaks down

- Look for visible signs of the breakdown and consult the fault finding guide in the manufacturer's handbook, if available
- If the product still fails to function, please call our Technical Support team within 14 days on 0330 123 0106 to report the breakdown and to obtain authorisation and service details

If you would like to buy Added Care, please check online at [johnlewis.com/Added Care](http://johnlewis.com/AddedCare) or telephone the Added Care Administrators on 0330 100 3637. If you decide to apply, please do so within 60 days of your appliance being delivered.

I hope you enjoy using your new appliance. Thank you for shopping with John Lewis Direct

Customer Services
John Lewis

John Lewis - Guarantee and Added Care

Guarantee and Added Care Details

The following products are covered by our guarantee from the date detailed below. If you purchased Added Care, the details of the length, cost, contract number and effective date are also listed below.

Description	Term in Years	Cost	Contract Number	Date Effective
Lenovo S20-30 Laptop, Intel Celeron, 4GB RAM, 500GB, 11.6" Touch Screen, Black	2	£0.00		29/04/2015
Lenovo S20-30 Laptop, Intel Celeron, 4GB RAM, 500GB, 11.6" Touch Screen, Black	2	£0.00		29/04/2015
Lenovo S20-30 Laptop, Intel Celeron, 4GB RAM, 500GB, 11.6" Touch Screen, Black	2	£0.00		29/04/2015