

**MINUTES OF THE  
SAFETY ADVISORY GROUP MEETING**

Wednesday 28<sup>th</sup> February 2018

VENUE: Leicester Tigers

**LEICESTER CITY FOOTBALL CLUB**

		<b>ACTION</b>
	<p><b>Present</b></p> <p>Roman Leszczyszyn – LCC (Chair)</p> <p>[REDACTED] – LCC (Public Safety)</p> <p>[REDACTED] – LCC (Building Control)</p> <p>[REDACTED] – LCC (Building Control)</p> <p>[REDACTED] – LCC (Traffic Management)</p> <p>[REDACTED] – LCC (Traffic Management)</p> <p>[REDACTED] – EMAS</p> <p>[REDACTED] – EMAS</p> <p>[REDACTED] – Leicestershire Police</p> <p>[REDACTED] – Leicestershire Police</p> <p>[REDACTED] – Leicestershire Police</p> <p>[REDACTED] – Leicestershire Police</p> <p>[REDACTED] – LFRS</p> <p>[REDACTED] – LFRS</p> <p>[REDACTED] – SGSA</p> <p>[REDACTED] – LCFC</p> <p>[REDACTED] – LCFC</p> <p>[REDACTED] – LCFC</p> <p>[REDACTED] – LCFC</p>	
1.	<p><b>Apologies</b></p> <p>[REDACTED] – LCFC Supporters Representative</p> <p>[REDACTED] – Leicestershire County Council</p>	
2.	<p><b>Minutes of the Last Meeting</b></p> <p>Approved.</p> <p><b>Matters Arising</b></p> <p>None.</p>	
3.	<p><b>Safety Inspections and Other Regulatory Activity</b></p> <p>GJM: Two inspections occurred on 16th October and 16th December. Nothing significant to report, other than slips and trips issues.</p>	

	<p>GJM: The Holiday Inn Car Park – Egress at final whistle - Monitored during both inspections and no issues were found.</p> <p>IC: Also found no issue with this.</p> <p>SS: During her inspection, she was informed about a strong smell of smoke coming into the first aid room from the extractor fans.</p> <p>KB: This is not a designated smoking area, the gate is opened to alleviate traffic and people tend to use it as a smoking area. The club can look into opening another gate instead, away from the first aid room.</p>	<b>KB/IC</b>
4.	<p><b>Ground Re-development</b></p> <p>██</p> <p>██</p> <p>██ Might be in a position to provide further details at the next SAG meeting.</p>	
5.	<p><b>Forward Plan of Non-sporting Events</b></p> <p>None.</p>	
6.	<p><b>SGSA Update</b></p> <p><b>SGSA Conference</b></p> <p>SS: Provided details of the SGSA conference and invited clubs to attend.</p> <p>SGSA Safety at Sports Grounds Conference 2018  Maintaining Vigilance in Safety  Date: 19th April 2018  Venue: Etihad Stadium, Manchester</p> <p>Further details available on the SGSA website.</p> <p><b>Green Guide</b></p> <p>SS: Final draft of the 6th edition of the Guide to Safety at Sports Grounds will be launched for consultation soon. There are various changes in the new version.</p>	
7.	<p><b>Table-Top (22/02/2018 Feedback)</b></p> <p>KB: IC did a very good job of the table top exercise.</p>	

	<p>SAG members agreed it was very good. It was realistic, relevant and an improvement from last year.</p> <p>IC: Would like the next one to be run real-time.</p> <p>MT: Colleagues in LFRS that ought to be attending table top exercises are not attending. MT is dealing with this.</p>	<b>MT</b>
<b>8.</b>	<p><b>Any Other Business</b></p> <p>SS: There has been a fairly significant increase in injuries at football grounds. However, data cleansing is required, as it might be the way the data has been recorded.</p> <p>AG: Regarding the figures published of emerging trends, there is more emphasis on reporting, therefore figures have increased.</p> <p>IC: 4-5 pyrotechnics have been let off, therefore searches are ongoing.</p> <p>SS: Despite staff changes etc. everything is working extremely well at the club.</p> <p>KB: KB is the certificate holder, IC is the designated safety officer and there are two deputies. Going forward, the club wishes to have a pool of 5-6 deputy safety officers.</p> <p>KB to send the health and safety hierarchy document to GJM.</p> <p>DR: The club is a high tier site. A survey was conducted in 2014/15 and recommendations were made to increase the life cycle of the stadium. DR is working with IC on this.</p> <p>[REDACTED]</p> <p>[REDACTED]</p>	<b>KB</b>
	<p>Meeting Closed: 11.55 am</p>	
	<p><b><u>Date of Next Meeting:</u></b></p> <p>Wednesday, 13<sup>th</sup> June 2018 at Leicester Racecourse</p>	