

FOIA 6th August ■ - Chronology

Date	Details
6 th August 2018	Initial FOIA received from ■ in relation to the allegation
8 th August	Discussed with Senior Managers.
14 th August 2018	E mailed City Barrister to meet to discuss
20 th August 2018	Letter to ■ - requesting documentation in support of allegation or a face to face to discuss
22 nd August 2018	■ email acknowledging receipt of letter – agreeing would be willing to meet but indicated not sure if he would be willing to turn the documentation over
23 rd August 2018	■ email to City Barrister stating disappointed not been in contact
28 th August 2018	■ email stating City Barrister had left voicemail and emailed but still not heard back
28 th August 2018	E mail to ■ asking if he was receiving the emails
28 th August 2018	City Barrister stating multiple problems getting hold of ■. Emailed ■ 4 times and ■ emailed twice stating city Barrister ignoring him. City Barrister confirmed called his mobile but transpired the number given was incorrect. When ■ provided viable number City Barrister called but it got no answer so left voicemail. Asked ■ to provide a date, time and venue. City Barrister wondered if emails were being filtered into junk mail and maybe telephone number was an error
5 th September 2018	Email ■ saying he had decided to send what he has in post over next few days with instructions on how to interpret data
12 th September 2018	■ email confirming papers from ■ available to collect
14 th September 2018	E Mail to City Barrister confirming collected box file with documents
17 th September	Meeting with Service Manager to go through information. Agreed Service Manager would sample 30 activities from list to see if these could be found
19 th – 25 th September 2018	Sample audit, not able to find any of the 30 sample in the MI
12 th October 2018	Meeting at City Hall to discuss next steps. Involved internal investigation team. Agreed further sampling work by Corporate investigation team. 100 more to be sampled. Service Manager to meet with Corporate Team to go through data and explanations etc.
	Sample work by Corporate Investigations team
7 th November 2018	Further meeting with Senior management team to discuss findings and next steps. Agreed to send NRS some information, hiding this as part of usual audit work. Corporate Investigation team would identify 20 items from the ■ list to embed into the audit with a request to ask NRS to identify them.

16 th November 2018	Sample audit sent to NRS Service Manager. Date for response 3 rd December 2018
30 th November 2018	Email from ■■■ – requesting documentary evidence regarding investigations into management of public funds
3 rd December 2018	Data received from NRS. Service Manager to check response. Copied to Corporate Investigations to see how to proceed.
4 th December 2018	Email to ■■■ explaining LCC were undertaking investigations but could not disclose information about a live investigations
5 th December	Letter from to ■■■ – following up email above
5 th December 2018	Meeting with Corporate Investigation team to review data. Of the 20 lines embedded, NRS were not able to identify 10 of them whilst providing information on the other 10
14 th December 2018	Corporate Investigations confirmed completed analysis, meeting to discuss findings.
18 th December 2018	Service Manager met with Corporate Investigation team to discuss findings. Service Manager concerned that of the 10 NRS had provided information on that these were not necessarily linked to the information in ■■■ documents. Corporate team as part of the analysis identified other issues
9 th January 2019	Further meeting with Senior management to discuss Corporate Investigation team findings and next steps. Agreed at this meeting that it had not been possible to evidence any malpractice but it had also not been possible to disprove and we were at stage where information would need to be provided to NRS to explain. Number of scenarios discussed but agreed that a smaller sample from the 6.5K records of high value items would be provided to NRS with a request that they provide explanation. Service Manager prepared sample list
5 th February 2019	Meeting with Senior NRS Director to alert him to the allegation and the data that would be provided to him for investigation and explanation and that NRS would be invited to attend a meeting to present explanation to LCC Director and Corporate Investigations Manager. NRS also given copy of full information provided
15 th February 2019	Email from ■■■ – making further allegations and accusations
20 th February 2019	Head of Service and Service Manager met with NRS to go through their investigations and explanation.
25 th February 2019	Further NRS meeting with LCC Director/Head of Service/Corporate Team Manager/Service Manager to deliver findings.
27 th February 2019	LCC Director & Head of Service meet with ■■■ to confirm investigation now complete
3 rd April 2019	Final meeting with NRS with to discuss investigation and action plan LCC Director/Head of Service/Corporate Team Manager/Service Manager.