# FREEDOM OF INFORMATION ACT 2000/ENVIRONMENTAL INFORMATION REGULATIONS 2004

Your request for information has now been considered and the Council’s response to your questions is shown below.

# You asked:

**I would like the organisation to review my freedom of information request below, that’s focused around contract data for services around facilities management.**

**For each of the different contracts below, can you please provide me with all the information using the questions below**

1. **Office and building cleaning – Service contract that is focus around office, commercial and building cleaning services.**
2. **Lift service and maintenance – Service contract for lift service and maintenance.**
3. **Food – Service contract that is focused around catering services.**
4. **General waste services contracts – The organisation’s primary general waste service contract.**
5. **Laundry services where clothes and linen can be washed and ironed.**

**Contract profile questionnaire for each type of contract:**

1. **Supplier/Provider of the services**
2. **Total Annual Spend – The spend should only relate to each of the service contract listed above.**
3. **A description of the services provided under this contract please includes information if other services are included under the same contract.**
4. **The number of sites the contract covers**
5. **The start date of the contract**
6. **The end date of the contract**
7. **The duration of the contract, please include information on any extensions period.**
8. **Who within the organisation is responsible for each of these contracts? name, Job Title, contact number and email address.**

*[Insert ANSWER]*

# Office and building cleaning – Service contract that is focus around office, commercial and building cleaning services.

Service is provided mostly in-house with some using ACE Cleaning Leicester

Total Annual Spend – The spend should only relate to each of the service contract listed above - *Spend with ACE*

|  |  |  |  |
| --- | --- | --- | --- |
|  | 2017/18 | 2018/19 | 2019/20 |
| Actual | £183,647.25 | £212,066.45 | £219,665.42 |

Services provided under this contract include:

* + low frequency reactive, emergency, ad-hoc and regular scheduled cleaning including cover for the Authority’s in-house cleaning team, for agreed periods and frequency as specified by the Authority; and
  + deep/specialised cleaning services to various Authority sites

Number of sites covered vary but approx.

* + 270 sites/building, this includes the breadth of Authority properties from Sports Centre, Offices, to Public Conveniences
  + 50 schools
  + 59 Bus Shelters

This is currently out of contract, procuring due to be advertised in March 2020 was put on hold due to Covic-19 and will be published asap. The new contract will be on a 3+2 basis

Contract administrator is Rachel Webster, [Rachel.Webster@leicester.gov.uk](mailto:Rachel.Webster@leicester.gov.uk)

# Lift service and maintenance – Service contract for lift service and maintenance.

PAN1515 - Passenger Lift Service and Maintenance Supplier: Lift & Engineering Services Limited Contract Start: 01/09/2017

Contract end: 31/08/2020 (1+1+1 years with extensions applied)

# Food – Service contract that is focused around catering services.

This information is not held by Leicester City Council as there are no contracts held for provision of such services to the Council and the Council is informing you of this as required by Section 1(1) of the Act.

# General waste services contracts – The organisation’s primary general waste service contract.

All general corporate waste generated by Leicester City Council is managed inhouse by the Council’s service teams.

# Laundry Services -where clothes and linen can be washed and ironed.

This information is not held by Leicester City Council as there are no contracts held for provision of such services to the Council and the Council is informing you of this as required by Section 1(1) of the Act.

You may re-use the information under an Open Government Licence.

If you are dissatisfied with the handling of your request, please write to:

# Internal Review

**Information Governance & Risk Leicester City Council**

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