**Name of local authority:** Leicester City Council

**Contact details:**

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# Section 1 – NUMBER AND VALUE OF DIRECT PAYMENTS YOU HAVE

Please use the most recently available data to complete Table 1. *(Please state the time period you are providing data for)* January 2022

1. How many adults do you support that have a direct payment?
2. How many carers of adults receiving a direct payment in their own right as Carers?
3. How many children (parents/carers receiving on their behalf) a direct payment?
4. How many children (parents/carers receiving on their behalf) and adults do you have/support with an ISF – Individual Service Fund?

**Table 1**

|  |  |  |
| --- | --- | --- |
|  | Direct Payment | Individual Service Fund |
| Number of adults | 1680 | n/a\* |
| Number of Carers of Adults | 3 | n/a\* |
| Number of Children / Parents / Guardians | 73 | n/a\* |
| **Total** | 1756 | 0\* |

\*­­Support provided is based on individual needs and identifies outcomes. We do not offer an upfront budget allocation. We have external providers who support individuals and families with managing their Direct Payments, however the local authority social care teams support families to plan their care and support, to achieve desired outcomes

1. Of this total number given in Table 1 receiving a direct payment how many contribute to their own care (topping up)?

**Table 2**

|  |  |
| --- | --- |
|  | Contributing to own care |
| Number of Adults | 886 |
| Number of Carers of Adults | 1 |
| Number of Children / Parents / Guardians | n/a |

1. Considering the total amount spent on Direct Payments by the local authority can you complete the following table please?

**Table 3**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Year** | **Value in £** | **Value in £** | **Value in £ Modal payment** | **Value in £ Median (middle) payment** |
|  | *Local authority spend for direct payments*  | *Amount the local authority ‘clawed back’ i.e., unspent funds from service user accounts budget figure clawed back through the pre-paid card/checking receipts*  | *What is the most common level of Direct Payment made (without clawback)? Please give value* ***per week*** | *Please give value* ***per week*** |
| 2020/2021(Adults) | £2,728,943.57\* | £116,528.30\*\* | Direct to person - £2082.75Pre-Payment Card – £1197.31Mosaic - £1853.33Purple - £1406.21 | Direct to person - £1274.47Pre-Payment Card – £664.92Mosaic - £737.04Purple - £774.72 |
| 2019/2020(Adults) | £2,296,311.17\* | £69,802.15\*\* | Direct to person - £1847.38Pre-Payment Card – £981.01Mosaic - £1371.16Purple - £1134.60 | Direct to person - £1159.24Pre-Payment Card – £618.24Mosaic - £667.92Purple - £657.76 |
| 2018/2019(Adults) | £2,121,803.49\* | £82,162.31\*\* | Direct to person - £1682.63Pre-Payment Card – £862.78Mosaic - £1370.46Purple - £1040.13 | Direct to person - £1104.36Pre-Payment Card – £516.88Mosaic - £579.00Purple - £653.24 |
| 2020/2021(Children’s) | £557,431.26 | £72,640.78 | £163.20 | £144.00 |
| 2019/2020(Children’s) | £531,822.22 | £44,089.94 | £154.56 | £120.71 |
| 2018/2019(Children’s) | £437,591.74 | £12,517.15 | £72.00 | £108.00 |

\*Pay period – January of relevant year

\*\*Average monthly figure for relevant year (2021 higher due to lockdown)

**Section 2 - ABOUT THE PROVIDERS YOU USE TO ASSIST WITH DIRECT PAYMENTS**

**2.1: Pre-paid cards**

1. Of those above receiving a direct payment – how many are set up with a pre-paid card? (if none please state none)

**Table 4**

|  |  |  |
| --- | --- | --- |
|  | Set up with prepaid card | Provider of prepaid care |
| Number of adults | 579 | Allpay |
| Number of children | n/a | n/a |

1. Do you use prepayment cards? Yes (Adults only)
2. If yes, with whom do you contract as providers of pre-paid cards e.g. prepaid financial services (PFS) etc? Please provide details in the table below

|  |
| --- |
| Allpay Prepaid |

1. Please provide the specification for the service provided by the prepaid card provider listed above

The providers tender response specification is exempt under the provisions of Section 43(2) – Commercial Interests.

Disclosure of this information would, or would be likely to, prejudice the commercial interests of any person (including the authority holding it).

This is therefore a statutory refusal notice required by Section 17(1) of the Freedom of Information Act.

A blank Invitation to Tender (ITT) which was issued when the contract was procured is attached.

**2.2: Payroll**

1. What system(s) do you offer Direct Payments service users for payroll (and whether in-house or external provider)? Please describe and list all systems offered.

**Table 5**

|  |  |
| --- | --- |
|  | Please list systems used and provide the specification |
| Payroll – in house | Direct Payment Support Services (DPSS) |
| Payroll - external | Direct Payment Support Services (DPSS) |
| Other – please state | n/a |

1. If external providers please list the main providers that your clients use e.g., Payroll Perfection, Penderells and the percentage of your clients that use each one

**Table 6**

|  |  |
| --- | --- |
| Direct payment payroll provider | % of direct payments clients that use this provider (please state if an estimate) |
| Mosaic  | 39% (Adults) |
| Purple Conversation | 23% (Adults) |
| Mosaic | 24% (Children’s) |
| Purple Conversation | 54% (Children’s) |

**2.3: Insurance**

1. Do you assist clients finding insurance and are there any benefits to this? Yes (Children’s only)

If yes, please provide brief details of any service or advice provided in the table below.

**Table 7**

|  |
| --- |
| Direct Payment support services arrange insurance on behalf of people who use the service.Disabled Children’s Service advice and support families who self-manage their Direct Payments. |

**2.4: Personal Assistance (PA) support and ‘assistant finding services’**

1. If yes, please identify the services you provide that help service users and their carers find personal assistants along with the form this takes in the table below.

**Table 8**

|  |  |
| --- | --- |
|  | Yes / No |
| Placing advertisements e.g., on local authority website/shop windows/job websites/newspapers | Yes |
| Locally focused job matching website | No |
| Keeping a register of personal assistants (internal to the local authority) | Yes |
| Using an external IT based PA finder (which the local authority pays to use)  | No |
| Other – please specify  | DPSS provide support with all aspects of recruiting a PA which includes drafting job and person specification, advertising, interviewing, contract, Payroll, all employment related advice. |
| Other – please specify |  |

1. If you use an external IT based PA finder please specify the system used

**Table 9**

|  |
| --- |
| N/A |

**Section 3 - PROCESS USED TO ADMINISTER DIRECT PAYMENTS**

**3.1: Virtual wallet**

1. Do you use a virtual wallet funding management system (by this we mean an IT based system – not a prepaid card)? No

If yes, please describe the service you offer or commission in the table below.

**Table 10**

|  |
| --- |
| n/a |

1. What provision does your Care Management IT system have for direct payments e.g., administers the payments, records the care plan. Please specify the name of your system and what it provides for direct payments

**Table 11**

|  |
| --- |
| Liquid Logic & ContrOCC – used to assess need, support plan and review. Payments to direct payment recipients is managed through Liquid Logic and ContrOCC. |

1. Do you run a separate system for direct payments? No

If yes, please provide details, i.e., name of system, how does this work and what does it cover? Please specify

**Table 12**

|  |
| --- |
| n/a |